

GOVERNMENT OF MAHARASHTRA

**RULES FOR ADMISSIONS TO THE FIRST YEAR OF
FIVE YEAR DEGREE COURSE
IN
ARCHITECTURE
FOR THE YEAR 2012–2013**



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**RULES FOR ADMISSIONS TO THE FIRST YEAR OF
FIVE YEAR DEGREE COURSE IN ARCHITECTURE
FOR ACADEMIC YEAR 2012-2013**

Government Resolution No. TEM-2012/File No 85 /TE-4

Dated: 9th May 2012

1.0 General:

The rules and information given herein is applicable for admission through Centralised Admission Process (CAP) to first year of Five year degree course in Architecture in:

- a) All Government & Government Aided Architecture Colleges, University Departments and University Managed Institutes
- b) Un-Aided Architecture Colleges who have given consent to participate in the MAH-AR-CAT 2012 & Centralized Admission Process being conducted by the Directorate of Technical Education, M.S., Mumbai in the State of Maharashtra which are
 - Approved by All India Council for Technical Education (AICTE) and/or Council of Architecture, New Delhi
 - Recognized by the Government of Maharashtra
 - Affiliated to any one of the ten Non Agricultural/Non Technological Universities in the State of Maharashtra

These rules also incorporate the guidelines (Annexure –III) and the rules of admissions to be followed by the unaided institutes for Institute level seats and for the seats remaining vacant after the completion of Centralized Admission Process (CAP).

1.1 Abbreviations used in the brochure:

AICTE	All India Council for Technical Education
AIEEE	All India Engineering Entrance Examination
ARC	Application form Receipt Center
BAMU	Dr. Babasaheb Ambedkar Marathwada University, Aurangabad
CAP	Centralised Admission Process
CAT	Common Aptitude Test
COA	Council of Architecture
DTE	Directorate of Technical Education, Maharashtra State, Mumbai.
GoI	Government of India
Govt	Government
HSC	Higher Secondary Certificate (XII th)
NATA	National Aptitude Test in Architecture
OMS	Outside Maharashtra State
PIO	Persons of Indian Origin
SSC	Secondary School Certificate (X th)
SSS	Shikshan Shulka Samiti, Mumbai

SRTMU Swami Ramanand Tirth Marathwada University, Nanded
 MAH-AR-CAT-2012 Maharashtra Architecture Common Aptitude Test conducted by the Competent Authority for the academic year 2012–2013

1.2 Definitions :

- ✦ ‘State Government’ means the Government of Maharashtra.
- ✦ ‘Director’ means the Director of Technical Education, Maharashtra State.
- ✦ ‘Competent Authority’ means the authority designated or appointed by the State Government to invite applications for Common Aptitude Test (MAH-AR-CAT 2012) and implement the admission procedure as prescribed in this brochure.
- ✦ ‘Representative of the Competent Authority’ means an officer appointed to assist Competent Authority for smooth conduct of Admission Process as per the directives of the Competent Authority
- ✦ ‘Admission Centre’ means an institution or college authorized to carry out admissions of Govt., Govt. aided / Un-aided institutions and related admission activities of all the colleges within jurisdiction of concerned University area.
- ✦ ‘College’ or ‘Institution’ means Architecture College duly approved by the AICTE and/or COA and Government of Maharashtra to impart Education in Architecture at degree level.
- ✦ ‘Government Architecture College’ means Architecture College run by the Government of Maharashtra.
- ✦ ‘Government Aided Architecture College’ means Architecture College run by private management but which receives financial assistance from the Government of Maharashtra.
- ✦ ‘University Department’ means a department of University which offers Five year regular degree course in Architecture.
- ✦ ‘University Managed Architecture College’ means Architecture College run by a particular University.
- ✦ ‘Un - Aided Architecture College’ means Architecture College run by private management on self-financing basis.
- ✦ ‘Sanctioned Intake’ means the course wise number of seats sanctioned by the Government Resolution with reference to the AICTE’s and/or COA’s approval.
- ✦ Institute level seats are the number of seats within sanctioned intake in unaided colleges which are not included in CAP and to be filled up at respective Institutional level.
- ✦ “Inter se merit” means the order of merit as defined by Maharashtra State merit list /University area merit list / AIEEE merit list / J & K Migrant merit list as the case may be.
- ✦ “Candidate” means an applicant who desires to appear for MAH-AR-CAT 2012 with an intention to seek admission to First year of five year Degree Course in Architecture in Maharashtra State by submitting the prescribed application form for the year 2012-13.
- ✦ ‘First year Architecture Admission’ means the Admission to first year of Five year degree course in Architecture.
- ✦ “Persons of Indian Origin (PIO)”: A Person having foreign citizenship (except Pakistan and Bangladesh) without “NRI” status, who holds a Foreign Passport at the time of sending

application, consideration for admission and during the period of his/her study, and he/she or any one/both of his/her parents or any one/both of his/her grand parents is (or was)/are (or were) citizen(s) of India by virtue of the provisions of the Constitution of India or Sec. 2(b) of Citizenship Act, 1955 (Act No. 57 of 1955).

- ❖ Foreign Nationals: Citizens of all countries other than India, who are not of Indian origin as defined under PIO.
- ❖ Foreign Student: Foreign Student on this context shall be defined as the student who possesses a foreign passport.
- ❖ 'CAP Seats' These are the seats for which allotment/admission is carried out by the competent authority through CAP
- ❖ 'NRI': Non Resident Indian as per definition given in the section 6 of the Income Tax Act 1961.

1.3 Role of Competent Authority in the process of First Year Architecture Admission :

- ❖ The Competent Authority headed by the Director of Technical Education, Maharashtra State, shall be the authority to invite applications, process them, declare schedule of admission process, to direct the students as per their allotment through CAP to the respective institution.
- ❖ Competent authority shall be the sole authority to effect admission through CAP for Govt., Govt. Aided, University Departments and University Managed and Unaided Architecture Institutes.
- ❖ The Competent Authority shall also deal with the representations received from the candidates pertaining to allotment and admissions in Govt., Govt. Aided, University Departments, University Managed Institutes and Unaided institutions and act as Grievance Redressal Authority and Appellate Authority at State level.
- ❖ To approve the list of the students admitted to First year, by all unaided Architecture Degree colleges submitted through the office of the Joint Director, Tech. Education of respective regional offices of M.S.
- ❖ All the decisions taken in relation to First year Architecture degree admission by the Competent Authority shall be final and binding on all concerned.

1.4 Representative of Competent Authority:

The Representative of Competent Authority for each University area is as indicated in the table below.

Sr. No.	University area	Representative of Competent Authority
1.	Swami Ramanand Teerth Marathwada University, Nanded	The Joint Director of Technical Education, Regional Office, Osmanpura, Station Road, Aurangabad – 431 005.
2.	Dr. Babasaheb Ambedkar Marathwada University, Aurangabad	

3.	Mumbai University & Dr. Babasaheb Ambedkar Technological University, Lonere	The Joint Director of Technical Education, Regional Office, World Bank Project Building, Govt. Polytechnic Campus, 49-Kherwadi, Aliyawar Jung Marg, Bandra (East), Mumbai-400 051
4.	Pune University	The Joint Director of Technical Education, Regional Office, E-412, Bahirat Patil Chowk, Shivaji Nagar, Pune – 411 016.
5.	Shivaji University, Kolhapur and Solapur University, Solapur	
6.	North Maharashtra University, Jalgaon	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, P.O. Box. 219, Samangaon Road, Nashik Road, Nashik-422 101
7.	SGB Amravati University	The Joint Director of Technical Education, Regional Office, Govt. Polytechnic Campus, V.M.V. Road, Amravati – 444 603.
8	Rashtra Sant Tukdoji Maharaj Nagpur University, Nagpur and Gondwana University	The Joint Director of Technical Education, Regional Office, Government Polytechnic Campus, Mangalwar Bazar, Sadar, Nagpur – 440 001.

1.5 Seats available for admission through Competent Authority:

1.5.1 Seats available for admission through Centralized Admission Process (CAP):

These seats are the seats for which admission is carried out by the competent authority through CAP. The details of such seats are as shown in the following table.

Sr. No.	Architecture Colleges in Maharashtra state	Seats available under CAP (in % of sanctioned intake capacity)	
		*Maharashtra State Seats	**AIEEE Seats
1	All Government/ Govt. Aided colleges/ University Departments/ University Managed Institutes	100%	--
2	Non- Minority Unaided Colleges	65%	15%
3	Minority Unaided Colleges	#	#

* **Maharashtra State Seats:** For Candidates having Maharashtra Candidature as per rule no.2.10.

** **All India (AIEEE) Seats:** For AIEEE-2012 (Paper 2) eligible Maharashtra & OMS candidates.

As per Government Resolution No. अंशेस-२००८/प्र.क्र.१३३/२००८/ का-१ दि. ०४/०७/२००८ and its amendments which may be published from time to time.

1.5.2 Seats for Jammu & Kashmir Migrant Candidates:

Provision of one seat over and above the sanctioned intake capacity in each Architecture institute covered under CAP is made for;

- ✦ **J-1 Type:** The children of citizens who are displaced from Jammu & Kashmir to any part of India or from unsafe border area of J & K to a relatively safer place in J & K from 1990 onwards due to terrorist activities.

- ✦ **J-2 Type:** The children of officers belonging to Indian Administrative services, Indian Police Services, Indian Forest Services, other officers and children of the staff belonging to military and paramilitary forces, transferred to Jammu & Kashmir to combat terrorist activities and joined the post on or before the last date for submission of application form.
- ✦ **J-3 Type:** The children of staff of J&K Police engaged in combating terrorism.

The candidates seeking admission against the seats reserved for J & K **Migrant** have to submit relevant Certificates shown in proforma J / K / L in support of their claim at the time of admission. The admissions against these seats are done strictly as per the combined single merit list of the J&K migrant candidates.

The Representative of Competent Authority and center of admission for the Jammu & Kashmir Migrant Candidates is as shown below-

**The Principal,
Sir J. J. College of Architecture,
78/3, D. N. Road, (Near CST Railway Station)
Mumbai 400 001.**

Note :

1. Jammu & Kashmir Migrant candidates shall pay the fees same as that of the fees of the Govt. Aided Architecture institutes to respective institutes where they have secured the admission.
2. Candidates once admitted under this provision are not allowed to change college in any year of study.
3. Candidates who are eligible to apply against the provision of Jammu & Kashmir Migrant Candidate seats as well as against the Maharashtra State seats are entitled to claim for only one of these seats.

1.5.3 Seats available for Government of India Nominees (GoI Nominees):

Provision of specified number of seats is made for the nominees from states and Union territories, which lack the facility in Technical Education. The Ministry of Human Resource Development (MHRD), Government of India determines these seats every year. These seats are over and above the sanctioned intake for the course. The admission procedure for these seats is as under:

- ✦ The respective state selects the candidates for the seats earmarked for their state.
- ✦ The competent authority of the respective state issues the course and college allotment letter to the candidate.
- ✦ Candidates with college allotment letter reports to the Directorate of Technical Education, Maharashtra state, 3, Mahapalika Marg, Dhobi Talao, Near Metro Cinema, Mumbai 400 001 for scrutiny of original certificates, for verifying educational qualification and for collecting the admission letter on or before 31st August of the current academic year.
- ✦ No candidate shall report directly to the Institute.

These admissions are subject to the following conditions:

- ✦ Candidates nominated by the concerned States shall be admitted only and only if they fulfill the condition of eligibility as mentioned in Rule 2.0.

- ✦ The candidates so admitted will have to obtain eligibility certificate from the University in which admission is secured.
- ✦ If the candidate does not fulfill the minimum eligibility criterion, he or she will not be considered for admission even though he/she has been nominated as a GoI nominee.
- ✦ Backward class category candidates nominated from the respective states as per the reservation policy of the state will get relaxation in educational qualification for eligibility as in case of Maharashtra state backward class category candidates. However GoI nominees belonging to backward class category does not get any exemption in tuition fee.
- ✦ Principals/Directors of Architecture Institutes are instructed to admit GoI nominees only after receiving a letter of allotment from the office of the Directorate of Technical Education, M.S. Mumbai.

Note:

- ✦ Government of India Nominee candidates shall pay the fees same as that of the fees of the Govt./Govt. Aided Architecture institutes to respective institutes where they have secured the admission.
- ✦ Candidates once admitted under this provision are not allowed to change college in any year of study.

1.5.4 Seats available with other Authorities:

The seats as mentioned below are not covered under the CAP and the respective institutions are the authority for admissions to these seats. The candidates seeking admission under these seats shall submit separate application/s to the concerned admission authority / authorities.

Sr. No.	Institute	Admission Authority	Seats for which admission is made by the concerned admission authority		
			Seats within the sanctioned intake		Seats over and above the sanctioned intake
			Institute level seats	Minority seats	** Seats for PIO / Foreign Nationals / Children of Indian Workers in the Gulf Countries <u>subject to AICTE approval prior to admissions</u>
1.	All Govt. /Govt. Aided /University Departments /University Managed Architecture Colleges in Maharashtra State	The Principal / Director of the concerned College/ The Head of the University department	Nil	Nil	15% seats of the sanctioned intake capacity. 1/3 rd of the 15% seats shall be reserved for the children of Indian Workers in the Gulf Countries and 2/3 rd of the 15% seats shall be reserved for the PIO and Foreign Nationals.

2.	All Un- aided Non Minority Architecture Colleges.	The Principal of the concerned college	20% seats of the sanctioned intake capacity	Nil	
3	All Un – Aided Minority Architecture Colleges	The Principal of the concerned College	% of seats [#]	% of seats [#]	

Note:

As per Government Resolution No. अंशैस-२००८/प्र.क्र.१३३/२००८/ का-१ दि. ०४/०७/२००८ and its amendments which may be published from time to time.

** The NRI candidates are eligible to apply for admission against the Institute level seats, **only in Unaided Private Architecture Colleges/Institutes**. The extent to which such NRI candidates shall be admitted is limited to 5% of the sanctioned intake.

As per the orders of Hon'ble High Court of Bombay, these seats can be filled by the institutes **only after the institute is certified by the AICTE to the effect** that the institute has infrastructure facilities for making the admissions against the over and above the sanctioned intake seats for Foreign Nationals, Foreign Students, PIOs and children of Indian Workers in the Gulf Countries. In the event of non-availability of Foreign Nationals, Foreign Students, PIOs and children of Indian Workers in the Gulf Countries., **these seats can not be filled from any other candidates.**

1.6 Sanctioned intake for the Course in various Institutes for the year 2012-13

- ✦ Sanctioned intake for the course in various institutes for the year 2011-12 is mentioned in the institute information part of this brochure.
- ✦ Intake capacities of institutes participating in admission process including new institutes shall be as approved by AICTE and GoM from time to time.
- ✦ Approvals to start new courses and changes in the sanctioned intake capacity of existing Architecture institutes communicated to the State Government after 30th June 2012 will not be included in the centralized allotment process of the academic year 2012-13.
- ✦ Approvals to the changes in the intake capacity for the course in existing Architecture institutes communicated after the printing of the information brochure shall be displayed on the website <http://www.dte.org.in/arch2012> and will not be separately notified in any newspaper.
- ✦ As per AICTE/COA approval received on or before 30th June 2012, final sanctioned intake for all the institutes coming under CAP will be displayed on the web site <http://www.dte.org.in/arch2012> and will also be available at all Regional offices of the Technical Education. The final Institute Information displayed on DTE web site will be treated as authentic for admissions for the year 2012-13. Candidates are instructed to refer DTE web site for the revised and final Institute Information before filling the Option form.

1.7 Jurisdiction of Universities:

The jurisdiction of various University areas is as indicated in the table below.

Sr. No.	District of passing the qualifying examination	University area under which the candidate is eligible for Home University level 70% seats
1	Aurangabad, Beed, Jalna and Osmanabad	Dr.Babasaheb Ambedkar Marathwada University
2	Latur, Nanded, Parbhani and Hingoli	Swami Ramanand Teerth Marathwada University
3	Mumbai, Mumbai Suburban, Raigad, Ratnagiri, Sindhudurg & Thane	Mumbai University
4	Ahmednagar, Nashik & Pune	Pune University
5	Kolhapur, Sangli, Satara	Shivaji University
6	Solapur	Solapur University
7	Dhule, Jalgaon & Nandurbar	North Maharashtra University
8	Akola, Amravati, Buldhana, Washim and Yavatmal	Sant Gadge Baba Amravati University
9	Bhandara, Gondia, Nagpur and Wardha	Rashtra sant Tukadoji Maharaj Nagpur University
10	Chandrapur, Gadchiroli	Gondwana University

1.8 Allocation and Reservation of the seats

Break up of the seats available for admission through CAP (Ref .Rule no 1.4.1) for all the types of institutes and seats available for Management / Minority community for unaided institutes is shown below.

Sr. No.	Type of Institute	No. of seats in % of sanctioned intake				
		Seats with Competent Authority (CAP seats)		Seats with Other Authorities		
		Maharashtra State Seats		All India Seats AIEEE	Institute level Seats	Minority community/ group seats
		Seats for Home University area candidates (HU seats)	Seats for candidates belonging other than Home University area (OHU seats)			
1	Govt./ Govt. Aided institutes/ University departments	70%	30%	--	--	--
2	Un-aided Non-Minority Institutes	70 % of 65%	30 % of 65%	15 %	20 %	--

3	Un-aided Minority Institutes	M.S. Seats =CAP Seats - 15% of CAP Seats for AIEEE	15%	***% as decided by the Pravesh Niyamtran Samiti, Bandra (E), Mumbai-51 as per the proposals of different institutes
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** As per Government Resolution No. अंशेस-२००८/प्र.क्र.१३३/२००८/ का-१ दि. ०४/०९/२००८ and its amendments which may be published from time to time.

1.8.1 Types of seats under CAP:

a) Maharashtra State Seats:

✦ **Home University seats (HU Seats) :** Certain percentage (Refer rule 1.8.1) of seats of every institute is reserved for Home University i.e. for the University under the jurisdiction of which that institute is located. Home University seats are available for allotment through CAP for the Maharashtra candidates having their Home University status as that University. For example, candidates having their home university as Pune University will be eligible for the Home University seats of those institutes which are located in the jurisdiction of Pune University.

✦ **Seats for candidates belonging to Universities other than Home University area Candidates (OHU seats) :** Certain percentage (Refer rule 1.8.1) of seats of every institute is reserved for Other Universities i.e. for the Universities other than the Home University under the jurisdiction of which that institute is located. Such seats are called as OHU seats. Candidates can opt for seats of any other University (excluding his/her home university) under the provision of OHU seats. For example, candidates having their home university as Amaravati University (Refer rule no. 2.7 for the definition of "Maharashtra candidate" and for determining the home university of the candidate) will not be eligible for the OHU seats of those institutes which are located in Amaravati University. Candidates having their home University other than Amaravati University are eligible for the OHU seats of the Amaravati University.

Note : Statutory reservations for candidates belonging to backward class categories as per the relevant rules and resolutions of the Government of Maharashtra will be applicable for admissions only against the seats available in (a) above in Government/Aided/University Department and in Unaided Non Minority Unaided Institutes.

b) All India i.e. both Maharashtra & Outside Maharashtra State Seats (based on score of AIEEE-2012 paper-2):

These seats are available for allotment through CAP round- I & II for AIEEE-2012 qualified candidates.

No reservation for backward class categories is provided in these seats i.e. these seats are treated as belonging to the "Open Category".

1.8.2 Seats for Outside Maharashtra State (OMS) Candidate in unaided institutes.

Outside Maharashtra State candidates are eligible for getting admission under Institute level admissions as well as for the seats remaining vacant after the CAP rounds in **Un-aided institutes** provided they fulfill the Educational criterion and qualify in the Aptitude test conducted by the Competent Authority for the current academic year MAH-AR-CAT 2012. Such candidates will not be considered eligible to participate in CAP on the basis of MAH-AR-CAT 2012 score.

2.0 Eligibility Criteria:**2.1 Eligibility Criteria for Maharashtra State and OMS candidate for appearing for the MAH-AR-CAT 2012:**

Candidate should be an Indian National and should have passed/appeared the HSC (10+2 level) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subject Mathematics and secured minimum 50% marks in aggregate (45% marks in aggregate in case of candidates of Backward class categories and Physically Handicapped belonging to Maharashtra state only).

OR

Candidate should be an Indian National and should have passed/appeared the 10+3 Diploma (any stream) examination recognized by AICTE/Central/State Government or its equivalent examination and secured minimum 50% marks in aggregate (45% marks in aggregate in case of candidates of Backward class categories and Physically Handicapped belonging to Maharashtra state only).

Note:- J&K Migrant candidates/GoI candidates / Foreign National/Foreign student/PIO/Children of Indian workers in the Gulf countries/ Children of NRI are exempted from appearing for MAH-AR-CAT 2012.

Note:

1) Candidates who have appeared for qualifying examination i.e. HSC (Std. XII) or Diploma (10+3 level) or its equivalent examination during the academic year 2012-13 and whose results are not declared till the last date of submission of application form are eligible to appear for MAH-AR-CAT-2012, however for admission to first year of degree course in Architecture such candidates must fulfill the criteria as mentioned in rule no. 2.2, 2.3, 2.4 or 2.5 as applicable.

2) In case the percentage of marks of aggregate marks in the HSC (Std.XII) or equivalent examination comes in fraction then percentage of marks in aggregate shall be rounded off as shown in example for the purpose of deciding the eligibility of the candidate. Example, Aggregate % of marks 49.50 to 49.99 shall be rounded to 50% and 49.01 to 49.49 shall be rounded to 49% of marks.

2.2 Eligibility criteria for Maharashtra State Candidate for admission to first year of degree course in Architecture:

Candidate should be an Indian National and should have passed the HSC (10+2 level) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subject Mathematics and secured minimum 50% marks in aggregate (45% marks in aggregate in case of candidates of Backward class categories and Physically Handicapped belonging to Maharashtra state only).

OR

Candidate should be an Indian National and should have passed the 10+3 Diploma (any stream) examination recognized by AICTE/Central/State Government or its equivalent examination and secured minimum 50% marks in aggregate (45% marks in aggregate in case of candidates of Backward class categories and Physically Handicapped belonging to Maharashtra state only).

AND

Candidate should have obtained minimum 40% marks i.e. 80 marks out of 200 (minimum 35% marks i.e. 70 marks out of 200 in case of candidates of Backward class categories and Physically Handicapped belonging to Maharashtra state only) at MAH-AR-CAT 2012.

2.3 Eligibility Criteria for Foreign National/Foreign student/PIO/Children of Indian workers in the Gulf countries/ Children of NRI for admission to first year of degree course in Architecture:

Candidate should have passed the HSC (10+2 level) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subject Mathematics and secured minimum 50% marks in aggregate.

OR

Candidate should have passed the 10+3 Diploma (any stream) examination recognized by AICTE/Central/State Government or its equivalent examination and secured minimum 50% marks in aggregate.

- ✦ The NRI candidates will be eligible to apply against the Institute level seats in the Unaided Institutes. The extent to which such NRI candidates shall be admitted is limited to 5% of the sanctioned intake.
- ✦ The eligibility of the candidates passing the HSC (Std. XII) equivalent examination from a school/college/Examination Board situate outside India shall be further decided by the University Authorities to which the candidate is admitted. Hence such candidates are advised to get their eligibility verified by the respective University Authorities before seeking admission to the Architecture courses in the State of Maharashtra.
- ✦ If letter grades are assigned instead of marks at SSC, HSC or its equivalent examination the candidate must obtain the certificate of conversion of letter of grades into marks from the competent authority where from the candidate has passed the examination.

2.4 Eligibility Criteria for J&K Migrant Candidates for admission to first year of degree course in Architecture:

Candidate should have passed the HSC (10+2 level) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subject Mathematics and secured minimum 50% marks in aggregate.

OR

Candidate should have passed the 10+3 Diploma (any stream) examination recognized by AICTE/Central/State Government or its equivalent examination and secured minimum 50% marks in aggregate.

2.5 Eligibility Criteria for GoI Candidates for admission to first year of degree course in Architecture:

Candidate should be an Indian National and should have passed the HSC (10+2 level) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subject Mathematics and secured minimum 50% marks in aggregate (45% marks in aggregate in case of candidates of Backward class categories and Physically Handicapped belonging to Maharashtra state only).

OR

Candidate should be an Indian National and should have passed the 10+3 Diploma (any stream) examination recognized by AICTE/Central/State Government or its equivalent examination and secured minimum 50% marks in aggregate (45% marks in aggregate in case of candidates of Backward class categories and Physically Handicapped belonging to Maharashtra state only)

2.6 Eligibility criteria for Candidates who are sons/daughters of defence service personnel for admission to first year of degree course in Architecture:

In addition to the eligibility criterion mentioned in rule no.2.2 and satisfying any one of the following criterions are eligible to seek admission against seats for sons/daughters of defence service personnel.

- ✦ Candidate is a son/daughter of ex-service personnel who is domiciled in Maharashtra State (Type Def 1).
- ✦ Candidate is a son/daughter of active service personnel who is domiciled in Maharashtra State (Type Def 2).
- ✦ Candidate is a son/daughter of active service personnel (Type Def 3)
 - Who is transferred to Maharashtra State but is not domiciled in Maharashtra State
 - Who is not domiciled in Maharashtra State but his/her family is stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on the grounds of children's' education provided further that, such candidate should have appeared and passed the HSC (Std.XII)/Diploma (10+3 level) examination or its equivalent examination from a school/college situate in the State of Maharashtra.

Note:

This provision is NOT available to the children of CIVILIAN STAFF who is working/ who has worked in the Indian Defence Service.

2.7 Eligibility criteria for Candidates who are Physically Handicapped for admission to first year of degree course in Architecture:

In addition to the qualification mentioned in rule no. 2.2 and suffering from any one of the following disability is eligible to seek admission against seats for Physically Handicapped candidates [**Only Maharashtra State candidates are eligible to apply for admission against these seats**].

- ✦ Candidate who is visually impaired (blind) candidate (type P1)
- ✦ Candidate who is speech & hearing impaired (deaf & dumb) candidate (type P2)
- ✦ Candidate who is with orthopedic disorders, learning disabilities, Dyslexia, Dyscalculia, Dysgraphica, Spastic (type P3).

2.8 Eligibility Criteria for admission to AIEEE-2012qualified (Maharashtra & OMS) candidates for the 15% seats coming under CAP:

1. Educational qualification as specified in rule no. 2.1

AND

2. Candidates should have obtained minimum 40% marks in Paper 2 of AIEEE-2012.

2.9 Eligibility Criteria for Admission against Minority/Institute level seats:

- Educational qualification as specified in rule no. 2.1.

AND

- Obtained minimum 40% marks in MAH-AR-CAT-2012 *or* Obtained minimum 40% marks in paper 2 of AIEEE-2012 *or* Obtained minimum 40% marks in NATA Examination (Valid for Academic year 2012-13) *or* Obtained minimum 40% marks in the Common Aptitude Test for Architecture Degree admissions conducted by agency (including Association of all colleges of a particular type in the State) approved by Pravesh Niyantaran Samitee, Bandra(E), Mumbai-51 for the academic year 2012-13.

- ✦ In case of Minority seats, the candidate should belong to the minority community / group for which the institute has secured minority status.

NRI candidates may apply for admission against the Institute level seats in Unaided Architecture Institutes.

2.10 Eligibility Criteria to be considered for admission to Maharashtra State Seats through CAP:-

A candidate is considered eligible for admission to the seats coming under the purview of competent authority for the State level seats as well as for the University area seats subject to fulfillment of any one of the eligibility criteria as listed in the following table.

Sr. No	Type of candidature for Maharashtra State candidates	Eligibility requirement	Home University (University area under which the candidate is eligible for University Area 70% seats.)
1.	Type – A (Maharashtra State candidate)	Candidate Passing SSC (Std. X) And HSC (Std. XII) examination from a recognized institution in Maharashtra State. And Candidate is Domiciled or Born in the State of Maharashtra.	Candidate’s Home University is the University area under the jurisdiction of which the place of passing the H.S.C. examination falls in the State of Maharashtra.
<p>Note: Type-A candidates should produce the Leaving or Bonafide Certificate issued by the Institute where the candidate passed/appeared the HSC (Std. XII). These candidates should also produce the Domicile Certificate of Candidate or Birth Certificate of the candidate indicating place of birth is in Maharashtra state at the time of submission of “Application form for Admission through CAP”.</p>			
2.	Type-B (Maharashtra Domiciled candidates)	Does not satisfy as Type - A Candidate And Candidate/Father or Mother of the candidate is Domiciled in the State of Maharashtra	Candidate’s Home University is the University area under the jurisdiction of which the place of the authority issuing Domicile Certificate falls in the State of Maharashtra

Note: Type-B candidates should produce the Domicile Certificate of Candidate/Father or Mother of the candidate at the time of submission of “Application form for Admission through CAP”. The domicile certificate of Mother of the candidate shall be supported with marriage certificate and legal proof of change in name if any. Such candidates will be required to submit birth certificate of the candidate clearly mentioning the name of the mother.

3	Type – C (Sons and daughters of central Govt. / Govt. of India Undertaking employee)	<p align="center">Does not satisfy as Type -A and Type-B Candidate</p> <p align="center">And</p> <p>Father/Mother of the candidate is an employee of the Government of India or Government of India Undertaking who is posted and reported to duty in Maharashtra State before the last date for submitting the Application Form for Centralized Admission to Architecture.</p>	Candidate’s Home University is the University area under the jurisdiction of which the place of posting of the father / mother of the candidate who is a central Government / Government of India Undertaking employee falls in the State of Maharashtra.
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Note: Type-C Candidates should produce Certificate in the proforma “A” regarding the employment status of Father/ Mother at the time of submission of “Application form for Admission through CAP”.

4	Type – D (Sons and daughters of Maharashtra State Govt. / Maharashtra State Govt undertaking employee)	<p align="center">Does not satisfy as Type –A, Type-B and Type-C Candidate</p> <p align="center">and</p> <p>Father / Mother of the candidate is an employee of the Government of Maharashtra / Government of Maharashtra Undertaking.</p>	Candidate’s Home University is the University area under the jurisdiction of which the place of posting of the father/ mother of the candidate who is a Maharashtra State Government/ Maharashtra State Govt. undertaking employee falls in the State of Maharashtra.
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Note: Type-D Candidates should produce Certificate in the proforma “B” regarding the employment status of Father/ Mother at the time of submission of “Application form for Admission through CAP”.

Note:

- For Claiming facility under Type A, B, C, D it is binding on the candidate to produce all the documentary proof for the claim made while submitting the application form.
- Candidate can claim only one type of candidature (A/B/C/D) while submitting the application form
- **Candidates who are eligible to apply against the provision of Maharashtra State Seats as well as J & K Migrant Seats are entitled to claim only for one of these seats**

2.11 Eligibility Criteria to be considered for Outside Maharashtra State (OMS) candidates:

Sr. No	Type of candidature for Outside Maharashtra State Candidates(OMS)	Eligibility Requirement
1	Type- OMS	Candidates passing SSC (Std. X) and / or HSC (Std. XII) with subject Mathematics /Diploma (Any Stream) or equivalent examination and secured minimum 50% marks in aggregate from an institute outside Maharashtra State. and Not satisfying any of the conditions stated in Sr. No. 2, 3, 4 (i.e. Type- B, C, D) above as regards to parent's status.

Documents required for various types of candidates during Admission process:

List of documents required substantiating claim for type of candidature, eligibility and reservation are mentioned in Annexure-II and candidates are required to submit these documents at the time of confirmation of admission forms and at the time of admission.

Attestation:

Candidates shall note the following points while submitting documents.

- ✦ Candidates shall attach **attested copies** of all the required certificates as mentioned in the rules and enumerate the same in the given format as applicable. Candidates shall not attach a copy of any other certificate which is not asked for under these rules such as certificates for participation in sports, cultural activities etc.
- ✦ The copies of certificates or documents attached to the application form should be attested by the Principal of the college from which the candidate has passed qualifying examination or Gazetted Officer or Special Executive Magistrate or Head Master of a Secondary School or teaching staff of Government college/Polytechnic not below the rank of a lecturer. **Original certificates should not be attached with the application form.**

Translation:

If the candidate produces any certificate, which is not in Marathi or Hindi or English language, an authenticated Marathi or Hindi or English version of the same, duly attested by a Gazetted Officer shall also be produced.

3.0 Reservation:

The various reservations provided for the seats of Maharashtra State seats available for CAP are as detailed in rule 3.1 to 3.4. The seats earmarked for J and K Migrant candidates, Govt. of India nominees do not have further internal reservation for backward class category candidates and for female candidates. The seats of All India Seats and the seats which are not coming under the purview of competent authority also do not have any further internal reservations.

3.1 Reservation for Backward Class Category candidates:

The percentage of seats reserved for Backward Class category candidates from Maharashtra State in the Govt./ Govt. aided /University Departments/ University managed and Non-Minority unaided institutions are as per the details shown in the table below. The percentages of reservation are the

percentages of the seats available for Maharashtra candidates coming under the purview of the competent authority. If a candidate fails to claim reservation for backward class at the time of submitting application form and subsequently claims reservation at the time of admission by producing necessary documents, such claim shall not be considered.

Sr. No.	Category of reservation	Percentage of reservation
1.	Scheduled Castes and Schedule caste converts to Buddhism (SC)	13.0
2.	Schedule Tribes (S.T.)	7.0
3.	Vimukta Jati (V.J.) and De notified Tribes (D.T.) NT(A)	3.0
4.	Nomadic Tribes (N.T.-B)	2.5
5.	Nomadic Tribes (N.T.-C)	3.5
6.	Nomadic Tribes (N.T.-D)	2.0
7	Other Backward classes (O.B.C.)	19.0
Total		50.0

Note :

- The reservation for backward class candidates shall not be available in Unaided Minority colleges.
- The reservation for backward class candidates shall be available in Unaided Non-Minority colleges and it will be 50% of MS CAP seats i.e. 32.5% of the sanctioned intake.
- Reservation for backward class candidate i.e. 50% as stated above shall be available in Government, Government Aided Institutes, University Dept. and University Managed Institutes.
- Candidates belonging to **Special Backward Class (SBC)** will be offered reservation up to 2% seats of the seats available for Maharashtra candidates which are coming under the purview of the Competent Authority subject to condition that any seats remain vacant in the reserved category at the end of stage-I of allotment. These seats are carved out during the allotment stage-I and no separate seats are earmarked before the start of the allotment process. SBC Candidates having original category OBC will be considered at par with OBC Candidates.
- The candidates belonging to *SC, ST, VJ/DT (NT(A)), NT(B), NT(C), NT(D), OBC and SBC* categories should produce "**Caste/Tribe Validity Certificate**" issued by Scrutiny Committee of Social Welfare Department/ Scrutiny Committee of Tribal Department at the time of submission of CAP application form for the Admission (At the time of Document Verification at ARC as per schedule). The policy of Social Justice & Special Assistance and Tribal Development Department of State Government will be made applicable in case of Caste/Tribe Validity Certificate.
- Even if the candidate belonging to Backward Class Category secures admission against a seat belonging to the General category by virtue of merit, such candidate has to produce all the necessary documents in support of the category claimed both at the time of admission and while filling up of the option form.

- All OMS candidates are treated as GENERAL/OPEN candidates and are not eligible to claim reservation for backward class category candidate.

3.2 Reservation for sons / daughters of defence service personnel:

Five (5) percent seats of the total sanctioned intake for an institute, subject to a maximum of five (5) seats in each institute coming under CAP shall be reserved for

- Children of ex- service personnel who are domiciled in Maharashtra State (Def-1).
- Children of active service personnel who are domiciled in Maharashtra State (Def-2).
- Children of active service personnel (Def-3) --
 - Who are transferred to Maharashtra State but are not domiciled in Maharashtra State,
 - Who are not domiciled in Maharashtra State but their families are stationed in Maharashtra State under the provision of retention of family accommodation at the last duty station on grounds of children's education provided further that, such candidate should have appeared and passed the HSC (Std.XII) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination from a school/college situate in the State of Maharashtra.

These seats are within the sanctioned intake capacity and are available as State Level seats. A combined single merit list of all eligible DEF1, DEF2 & DEF3 candidates shall be prepared. Admission against the Defence category seats will be made strictly on the basis of inter se merit of combined single merit list of all eligible DEF1, DEF2 & DEF3 candidates. Refer Pro forma C, D and E for claiming this provision.

Note:

This provision is **NOT available to the children of CIVILIAN STAFF** who is working/ who has worked in the Indian Defence Service.

3.3 Reservation for Physically Handicapped Candidates:

As per the provisions in Clause 39 of Equal Opportunities, Protection of Rights and Full Participation Act 1995, three (3) per cent seats of total sanctioned intake capacity of all the institutions coming under CAP shall be reserved for physically handicapped candidates.

- visually impaired (blind) candidates (P1)
- speech & hearing impaired (deaf & dumb) candidates, (P2)
- Orthopedic disorders, learning disabilities, Dyslexia, Dyscalculia, Dysgraphica, and Spastic (P3). Refer Proforma – F/F-1 for claiming this provision

Allotment of the seats reserved for the Physically Handicapped candidates shall be done on the basis of a respective inter-se merit of such candidates. These seats are available in 70% Home University area seats only for Maharashtra Type - A, B and D.

Note:

It should be noted that the physically handicapped candidates on admission to Architecture degree course will not be given any exemptions or additional facilities in the academic activities other than those which may be provided by the respective Universities.

3.4 Reservation for Female candidates:

No. GEC-1000/ (123/2000)/ Tech. Edu.-1, dated 17th April, 2000, 30% seats available for CAP shall be reserved for female candidates in all the courses of the institutions coming under CAP. This reservation shall be applicable for General, SC, ST, DT/VJ(NT-A), NT-B, NT-C, NT-D and OBC categories. Seats reserved for Female candidates are available under both the 70% **Home University seats and 30% Other than Home University seats coming under the CAP**. There shall be no reservation for Female candidates under Defence, Physically Handicapped and SBC categories.

4.0 Assignment of merit number:

4.1 Merit Number:

4.1.1 Each eligible candidate who has appeared for MAH-AR-CAT 2012 and obtained minimum 40% marks i.e. 80 marks out of 200 (minimum 35% marks i.e. 70 marks out of 200 in case of candidates of Backward class categories and Physically Handicapped belonging to Maharashtra state only) at MAH-AR-CAT 2012 and submitted application form on or before the last date prescribed for the submission of application form for admission through CAP will be assigned a provisional merit number as follows:

Determining the Merit of the Candidate:- Merit of the candidate for admission to First Year of B.Arch. through CAP will be decided on the Merit Score out of total 200 marks with equal weightage (50:50) as given below-

- 1) MAH-AR-CAT-2012 score: -100 Marks (The score of **MAH-AR-CAT-2012** obtained by the candidate out of 200 will be converted into marks out of 100)
- 2) HSC (10+2 level) / Diploma(10+3 level) or its Equivalent examination's score :- 100 Marks [Aggregate marks obtained by the candidate in HSC (10+2 level)/Diploma(10+3 level) or its Equivalent examination will be converted into marks out of 100]

Merit list of the eligible candidates shall be prepared based on the *Merit Score* secured by the candidates. A tie, i.e. equal **Merit Score** obtained by more than one candidate shall be resolved as per rule 4.2.1

4.1.2 Each eligible candidate who has appeared for paper 2 of AIEEE 2012 and obtained minimum 40% marks and submitted application form on or before the last date prescribed for the submission of application form for admission through CAP will be assigned a provisional merit number as follows:

Determining the Merit of the Candidate:- Merit of the AIEEE candidate for admission to First Year of B.Arch. through CAP will be decided on the Merit Score out of total 200 marks with equal weightage (50:50) as given below-

1. AIEEE 2012 score: -100 Marks (The score of paper 2 of AIEEE 2012 obtained by the candidate will be converted into marks out of 100)

2. HSC (10+2 level) / Diploma(10+3 level) or its Equivalent examination's score : – 100 Marks [Aggregate marks obtained by the candidate in HSC (10+2 level)/Diploma(10+3 level) or its Equivalent examination will be converted into marks out of 100]

Merit list of the eligible candidates shall be prepared based on the *Merit Score* secured by the candidates. A tie, i.e. equal **Merit Score** obtained by more than one candidate shall be resolved as per rule 4.2.2

Note:

- Candidates securing less than 40% marks (less than 35% marks in case of candidates of Backward class categories and Physically Handicapped belonging to Maharashtra state only) in MAH-AR-CAT 2012 will **not be considered eligible** for admission to Degree course in Architecture. Names of such candidates will not appear in the Merit list.
- While converting marks out of 100, no rounding off of the marks will be done. If the converted marks work out to be a figure with fraction, fraction up to two decimal places will only be considered.
- Assignment of a Merit number does not indicate or ensure admission to any seat.
- Merit list of Maharashtra State Candidates so prepared shall indicate a General State Merit No., State level Category Merit no. (As applicable), General Home University Merit No., Home University Category Merit no. (As applicable) etc.
- Separate Merit lists will be prepared for all eligible J & K migrant candidates, GOI nominees and Foreign National / Foreign student / PIO / Children of Indian workers in the Gulf countries / Children of NRI; who have appeared and obtained minimum 40% score in MAH-AR-CAT 2012.

4.2 Relative merit in case of tie:

4.2.1 In the case of MAH-AR-CAT 2012 candidates securing equal *Merit Score*, their relative merit will be fixed on the basis of the following, in the order of preference given below:

- a) A candidate securing higher marks in the MAH-AR-CAT-2012.
- b) A candidate securing higher percentage of marks in the subject of Mathematics at the SSC (10th Standard) examination.
- c) A candidate passing the SSC (10th Standard) examination with higher percentage of aggregate marks.
- d) Birth date of the candidate (Elder candidate will be given preference).

4.2.2 In the case of AIEEE 2012 candidates securing equal *Merit Score*, their relative merit will be fixed on the basis of the following, in the order of preference given below:

- a) A candidate securing higher marks in the AIEEE 2012 (paper 2)
- b) A candidate securing higher percentage of marks in the subject of Mathematics at the SSC (10th Standard) examination.
- c) A candidate passing the SSC (10th Standard) examination with higher percentage of aggregate marks.
- d) Birth date of the candidate (Elder candidate will be given preference).

Note: While converting marks from percentage, if the converted marks work out to be a figure with fraction, fraction up to two decimal places will only be considered.

4.3 Change of Marks due to verification:

If the marks in the qualifying examination are modified due to verification and the same is duly certified by the Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent, the same shall be reported to the ARC incharge immediately.

However the effect of the change will be taken into consideration only for the subsequent rounds of admission.

5.0 Admission Rounds:

For the academic year 2012-13, the Competent Authority shall conduct total three (3) rounds of Centralized Admission. The CAP shall consist of first two (2) rounds of Centralized Allotment wherein eligible candidates (both Maharashtra and AIEEE) will fill separate/fresh Online Option forms for respective rounds. Third round of CAP shall be conducted by way of counseling only for the eligible Maharashtra State candidates.

- Details of eligibility for participating in each round of CAP, method of reporting after each CAP round, availability of seats for each CAP round and such other details are given in the Annexure-I of this Information Brochure.
- Maharashtra State candidates who are applying for both Maharashtra State seats (based on score of MAH-AR-CAT 2012) and AIEEE seats (based on score of AIEEE 2012 paper 2) will be able to apply for both types of seats, however if they get an allotment in CAP Round I/II against anyone or both types of seats then such candidates will have to follow the rules given in the table in Rule 5.1.2.

Seats remaining vacant after completion of CAP will be filled at the Institute level. The guidelines for vacancy round of admission and for admission against Institute level are given in the Annexure-III of this information brochure.

Only one round of centralized admission for J&K Migrant seats will be conducted by counselling. (Refer rule 5.3 for details)

Various steps in the process of admission to Architecture course are also given in the Annexure -I. The steps include purchase of Information brochure, filling up & confirmation of Online Application form, filling up & confirmation of Option form for each round of Centralized Allotment, Allotment process and Reporting Rules etc. Candidates are required to read carefully the details of CAP given in the Annexure -I and follow instructions given therein. Annexure -II gives various documents needed while attending the CAP.

5.1 : CAP Rounds I & II by allotment and Round-III by Centralized Counseling-

5.1.1 CAP Rounds I & II: Direct Allotment for Maharashtra State candidates (Type A, B, C, D) for HU & OHU seats:

Allotment of seats for Home University seats and Other than Home University seats coming under CAP will be carried out as per the logic explained in the rule 5.1.3.

In CAP Round-I & II, All stages of allotment logic given in rule 5.1.3, i.e. Stage-I to Stage-VIII, shall be carried out.

5.1.2 CAP Round III- Admission by Centralized Counseling:

Third Round of Centralized admission Process will be conducted only for Maharashtra State Candidates eligible to participate in this round. During 3rd Round of admission by Counseling, no seat tag will be applied i.e. all available seats shall be treated as GENERAL seats and shall be allotted solely on the basis of inter-se-merit of eligible MS candidates without any reference whatsoever to the category of the candidate(s) (open /reserved) or the category to which the vacant seat belongs (such as Home University, other than Home University, Backward Class, Physically Handicapped, Defence, Ladies etc) and also all the vacant AIEEE seats shall be made available to MS candidates as GENERAL seats.

SUMMARY OF CAP ROUNDS

Round No.	No. of Options	No. of options for which confirming Admission is Mandatory	Remarks
First	Max. No of options available will be notified at the time of filling of option form.	First choice/option out of submitted Options	Candidate has to confirm the admission, if he/she gets allotment of first choice of submitted options. Such candidates will not be able to participate in further round of CAP i.e. Round-II, III irrespective of the fact that such candidate confirms the admission or not. Other candidates who have got allotment other than first option may also confirm the admission if he/she wishes so, however such candidate will not be able to participate in further rounds of CAP if they confirms admission.
Second	Max. No of options available will be notified at the time of filling of option form.	Any one of the submitted options	Candidate has to confirm the admission, if he/she gets allotment of any one choice of submitted options. Such candidates will not be able to participate in further round of CAP i.e. Round-III, irrespective of the fact that such candidate confirms the admission or not.
Third round by Counseling	---	Seat available will be offered to candidates eligible to participate in Round-III as per inter se merit.	No seat tag of reservation, AIEEE etc. shall be maintained in this round. All available seats will be offered only to Maharashtra State candidates who are eligible to participate in CAP Round-III.

General Notes:

- Allotment for Home University seats and Other than Home University seats will be carried out as per *inter se* merit of University area merit list and Maharashtra State merit list.
- Seats will be allotted to candidates as per their *inter se* merit, as per the options filled in the online option form and the number of seats available at that point of time in the stage of CAP Round-I.
- All candidates eligible for a particular stage of allotment will be considered for allotment for a seat in that stage, even if they have been allotted/not allotted a seat in the previous stage.
- During the allotment of any stage, the candidate may get upward shift in the allotment with reference to the options filled by the candidate in the online option form according to availability of seats at that point of time.
- All reserved category candidates (including SBC in their original category) shall be considered for allotment (whether they are allotted any seat in earlier stage or not) in all stages.
- Due to upward shifts, the seats falling vacant shall be considered for allotment in further iterations of the same stage as per the provisions of that stage of allotment and as per *inter se* merit.
- Allotment against the first available option in the order of options filled in the online option form is retained as final allotment.
- The allotment will be displayed on DTE website <http://www.dte.org.in/arch2012>. The allotment list displayed will show only the provisional allotment offered to the candidates.
- No personal communication/Allotment letters in this regard will be issued to the concerned candidates.
- The logic for the following stages will be implemented using computer software for the direct allotment.
- The candidates securing allotment will confirm the admission by reporting at the institute mentioned in allotment along with the original certificates needed for admission on or before the last date specified for the same. No personal communication in this regard will be issued.
- The admission will be confirmed at the 'Respective Institute' only after scrutiny of documents and payment of fees as prescribed by the Shikshan Shulka Samiti, Mumbai. (Please refer Annexure-I for details)

5.1.3 Logic for Allotment for CAP Round I & II:

The seats available for the implementation of this logic will include the Home University area seats and State level seats for other university area candidates coming under the purview of Competent Authority.

Stage –I: For all the candidates

- ◆ All the candidates (open/reserved/male/female) of all the categories shall be considered for allotment as per their *inter se* merit.

- ✦ Backward class category candidates shall be considered for allotment in open category seat by virtue of their merit or in their respective category of reservation if open category seats are not available at their merit.
- ✦ SBC category candidates shall be considered for allotment in Open category by virtue of their merit or in their original category of reservation, if open seats are not available as per their merit
- ✦ Physically handicapped category candidates shall be considered for allotment for the seats reserved for them by virtue of their merit or in open category as per their inter-se merit if the seats reserved for physically handicapped candidates are not available at their merit.
- ✦ Defence category candidates shall be considered for allotment for the seats reserved for them by virtue of their merit or in open category as per their inter-se merit if the seats reserved for defence category candidates are not available at their merit.
- ✦ For the female candidates, the availability of seat shall be checked in the following order:
 1. in the seats reserved for females in open category,
 2. in the general seats in open category,
 3. in the seats reserved for females in respective caste category as applicable,
 4. in the general seats in their respective caste category as applicable.

Stage –II: For Respective Backward Class category candidates

On completion of Stage -I, if any of the backward class categories mentioned above, does not get the required number of female candidates for the percentages laid down, the seats so remaining vacant shall be considered for allotment to male candidates belonging to the respective Backward Class category.

Stage –III: For Special Backward Class category candidates

On completion of Stage-II, if any of the backward class categories mentioned above, does not get the required number of candidates for the percentages laid down, the seats so remaining vacant shall be considered for allotment to all the candidates (male and female taken together) of Special Backward Class (SBC) category, as per their *inter se* merit, limited to the extent of two per cent seats of Maharashtra State seats which are coming under the purview of Competent Authority for the course.

Stage –IV: For respective groups of Backward Class category candidates

On completion of Stage -III, the seats remaining vacant in the respective group of categories as mentioned below, shall be considered for allotment to the candidates of respective group as per the *inter se* merit of the candidates.

All Backward class category candidates will be considered for allotment in this stage in the groups as:

Group 1:

- i) Scheduled Castes and Scheduled Castes converted to Buddhism (SC)
- ii) Scheduled Tribes including those living outside the specified areas (ST)

Group 2:

- i) Vimukta Jatis/De- Notified Tribes (VJ/DT) NT(A)
- ii) Nomadic Tribes (NT-B)

Group 3 :

- i) Nomadic Tribes 2 (NT-C)
- ii) Nomadic Tribes 3 (NT-D)
- iii) Other Backward Class (OBC)

Stage-V: For all Backward Class category candidates

The seats reserved for backward class category candidates remaining vacant after completion of Stage - IV, shall be considered for allotment to the candidates of all the reserved categories together, on the basis of their *inter se* merit.

Stage -VI: For all Physically Handicapped candidates

The seats of physically handicapped remaining vacant after completion of Stage-V, shall be considered for allotment to the candidates of the category of Physically handicapped (P-1, P-2 and P-3 taken together), on the basis of their combined *inter se* merit.

Stage -VII: For all candidates (without HU & OHU Seat Tag)

The seats remaining vacant after completion of Stage -VI, Stage-I, Stage-II, Stage-IV and Stage-V shall be considered for allotment without HU & OHU Seat Tag on the basis of *inter se* merit.

Stage -VIII: For all candidates (without any reservation)

The seats remaining vacant after completion of Stage -VI, shall be considered for allotment to all the candidates (open/reserved/male/female) on the basis of their *inter se* merit.

5.1.4 Direct Allotment-CAP Round I &II for the seats of All India (AIEEE-2012 score)

This round will be carried out for All India (AIEEE) seats which are coming under the purview of the Competent Authority for AIEEE qualified candidates who have applied for admission to degree courses in Architecture.

Eligible candidates: All the candidates who have obtained minimum 40% marks in paper 2 of AIEEE-2012 score and have been assigned All India (AIEEE) Merit number and whose name appear in the merit list for respective CAP rounds prepared by the State of Maharashtra shall be considered for allotment in these Rounds.

Seats available: Seats available for this round are 15% seats of the sanctioned intake in unaided non-minority Architecture colleges and 15% of the CAP seats in unaided minority Architecture colleges which are available with the Competent Authority for admissions through CAP.

General notes:

- Allotment for these seats will be carried out as per *inter se* merit of eligible All India (AIEEE) candidates prepared by the Competent Authority of State of Maharashtra.

- There is no provision of reservation for Backward Class category candidates in AIEEE seats.
- Seats will be allotted to candidates as per their *inter se* merit, as per the options given in the Preference form and the number of seats available at that point of time in the stage.
- Allotment against the first available Preference in the order of choices mentioned in the Preference/option form is retained as final allotment.
- The allotment lists will be made available on DTE Website <http://www.dte.org.in/arch2012>

5.1.5 Counseling Round - Centralised Round for J&K Migrant seats:

Eligible candidates: All eligible J & K Migrant candidates as per rule no. 2.4

Seats available: One seat over and above the sanctioned intake in each course in all Govt., Govt.-Aided, University Managed and Un-Aided Architecture Colleges/Institutes

General notes:

- Please refer **Annexure-I** for details regarding filling of On-line Application form, Submission of Application form, Admission round by counseling etc.
- All the candidates who have been assigned J&K Migrant Merit number shall be considered in this round.
- This round will be conducted by counselling as per *inter se* merit of J&K Migrant merit list and the number of seats available at that point of time during counselling.

Following center will act as Admission Authority for these admissions.

**The Principal,
Sir J. J. College of Architecture,
78/3, D.N. Road, Near CST Rly. Station, Mumbai-400001**

- Candidate seeking admission against these seats will report to the Principal of this institute for admission as per the schedule.
- These Admissions will be made strictly in the order of merit from amongst the candidates who are eligible for J&K Migrant seats and who present themselves for admission as per schedule, against the seats available in the various institutes at the point of time when the candidate actually reports for admission.
- Candidate will have to confirm the admission by the paying the requisite amount of fee to the respective institute.
- Admissions once confirmed shall be final and candidate shall not be allowed to seek transfer of their admission to some other institute. The candidates claiming against J&K Migrant seat will have to produce evidence in support of their claims.
- A candidate, who reports later than the time when his / her rank in the merit list required him / her to do so, will be considered for admission against the seats that are vacant and are available at that point of time in various institutions. He / She will not be eligible and will not be considered for admission against a seat that would have been offered to him / her at his / her rank in the merit list had he/she reported on time.

5.2 Reporting after CAP Rounds:

- After the display of allotment list in CAP Round, candidate should report to the respective Institutes where they have been allotted a seat as per the notified schedule of the admission process.
- Candidates shall report to the concerned institute with ALL original certificates needed to substantiate the claims made in the application regarding eligibility and reservation as specified in **Annexure- II**.
- Principals of respective institutes are required to carefully scrutinize all the documents submitted by the candidates reporting at the time of admission. Any discrepancy in the claims as type, category etc. made by the candidates and/or such claims which are not supported by relevant documents should be immediately brought to the notice of the respective Regional Office of the Directorate of Technical Education.
- Principals of the Institutes should carry out **“Online Update”** of the confirmation of the candidate’s admission on DTE website.
- **If the candidate fails to report to the allotted institute within specified schedule i.e. on or before the last date of reporting after each allotment round, then such a candidate forfeits the claim on the allotted seat.**
- If a candidate fails to substantiate the claims made at the time of submitting necessary original documents within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat.
- If a candidate is unable to produce original certificates at the time of his/her admission on account of admission already secured to some other institution, he or she shall produce a certificate from the head of the institution where he/she has already taken admission indicating that he/she has been admitted to a particular course in that institution on a particular date and hence original certificates have been retained in that institution. The candidate shall produce the attested copies of the certificates duly attested by the Head of the concerned institution. Such candidates shall be required to pay the fees immediately at the time of admission and such candidates shall be permitted to submit the required original certificates within 4 working days after the date of payment of fees.
- After scrutiny of original documents, the candidate will have to pay prescribed full fees immediately in the form as prescribed by the concerned institute and confirm the admission offered. In case of Govt., Govt. aided, University Managed institutes and University Departments, candidates are required to pay the tuition fees in the form of Demand draft in favour of the Principal / Registrar / Director as the case may be.
- If candidate fails to pay the prescribed full fees within the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat immediately.
- If a candidate is offered admission, his or her original School / College Leaving Certificate (after qualifying examination) will be retained by the concerned Institute. This original School / College Leaving certificate will not be returned to any candidate once admitted to a course at the institute unless the candidate cancels his/her admission. All other certificates will be verified by the Institute at the time of admission & returned to the candidate.

5.3 Additional Round : additional Counseling Round at Govt., Govt. aided and University Departments only: For all the Maharashtra State candidates (on the basis of MAH-AR-CAT 2012)

If any vacancies remain after the end of CAP Round-II, the respective Principal/Director of the Institute/Department shall conduct additional round of admission for all the candidates (open/reserved/male/female) of all the categories as per Maharashtra State merit list by counseling.

5.4 Admissions to the Seats remaining vacant in Unaided institutions after CAP round-III:

The Principal/Director of the un-aided institution has to carry out the admissions for the vacancies after the CAP Round-II as per the guide lines given in **Annexure-III**. for all the Maharashtra State candidates and Outside Maharashtra State candidates.

5.5 Admissions of Foreign Nationals / Foreign Students / Persons of Indian Origin /Children of Indian workers in the Gulf countries/Children of NRI in Government & Government – Aided Institutes:

- As of today no Government, Aided Architecture Institute has permission to fill the seats under the provision of **Foreign nationals / Foreign Students/ Persons of Indian Origin/ Children of Indian Workers in the Gulf Countries/NRI**. If the permission is received before commencement of the academic year 2012-13, the same will be notified on the website www.dte.org.in/arch2012.
- For Government & Government Aided Institutes :- After the notification, aspiring candidates fulfilling the eligibility criteria for Foreign nationals and PIOs shall directly submit their applications to The Director, Technical Education, M.S. Mumbai for admission to Govt. Institutes along with application processing fees of US \$100.

5.6 Admissions of Foreign Nationals/Foreign Students/Persons of Indian Origin /Children of Indian workers in the Gulf countries in Unaided Institutes:

For admissions to Unaided Institutes which are permitted to fill seats against Foreign Nationals / Foreign Students / Persons of Indian Origin /Children of Indian workers in the Gulf countries, candidates are required to contact to the Principals / Directors of the respective Institutes

Note:

- These admissions will be made strictly as per merit on or before the commencement of academic session for the first semester/year for the current academic year.
- The admission against these supernumerary seats is permitted to the institutes only after the institute gets an approval from AICTE.
- If any seats available for Foreign Nationals / Foreign Students / Persons of Indian Origin / Children of Indian workers in the Gulf countries remain vacant due to non-availability of eligible candidates for these seats, such vacant seats shall be kept vacant. Under any condition these seats shall not be offered to any other candidates.
- 1/3rd of the 15 % seats shall be reserved for children of Indian workers in the Gulf countries and 2/3rd of the 15 % seats shall be reserved for the PIO/Foreign Nationals etc. However any vacant seats out of 1/3 category shall be reverted to the quota of 2/3 meant for PIO/FN.

5.7 Admissions of Children/ward of NRI Candidates in Unaided Private Institutes-

- The eligible NRI candidates are eligible to apply for admission against the Institute level seats, only in Unaided Private Architecture Colleges/Institutes who have got an approval from AICTE to admit NRI candidates within the sanctioned intake.
- For admissions to Unaided Private Institutes, candidates are required to contact the Principals / Directors of the respective Institutes.
- The extent to which such NRI candidates shall be admitted is limited to 5% of the sanctioned intake.
- NRI candidates will be required to pay fees as decided by the Shikshan Shulka Samiti, Mumbai.
- These admissions will be made strictly as per merit on or before the commencement of academic session for the first semester/year for the current academic year.

6.0 Fees and concessions in Govt., Govt. aided, University managed Architecture colleges, University Departments and Fees prescribed in Unaided Architecture Colleges:

6.1 Fees prescribed:

As per the Govt. resolution No. TEM-2003/(249/03)/TE-1, dated 11th September 2003, the tuition, development and other fees per annum for Govt., Govt. aided, University Managed Colleges and University Departments is as indicated below. However revision in fees if any by the State Government will be binding on the students who will be admitted in the year 2012-13.

✦ **For Open category candidates :**

Tuition fee: Rs. 8000/-

✦ **For SC/ST/VJ/DT NT(A)/NT(B)/NT(C) / NT(D) / SBC /OBC category candidates :**

No tuition fees for admission (in any round) in Government/Government Aided/University managed Architecture colleges and University Departments.

✦ **For all the candidates :**

Development fee Rs. 6000/-

Other fee Rs. 2000/-

Sr.No	Details of Other fees	Amount in Rs.
1.	Gymkhana Fee (Identity Card, Magazines, Medical etc.)	300 /-
2.	Training & Placement Fee	75/-
3.	Library Fee	300/-
4.	Library & Laboratory Caution Money Deposit (Refundable. To be paid only once and not every year)	500/-
5.	Internet & E-mail Facilities Fee	200/-
6.	Annual Social Gathering & Other Cultural Activities Fees	125/-
7.	Laboratory Fees	500/-
Total		2000/-

6.2 Fees Prescribed in Unaided Architecture Colleges:

The interim fee structure for unaided **Architecture** colleges approved by the Shikshan Shulka Samiti will be made available on <http://www.dte.org.in/arch2012>. Unaided Architecture Colleges may have submitted their proposals for revision in fees to Shikshan Shulka Samiti. Final decision of Shikshan Shulka Samiti will be binding on the students who will be admitted in the year 2012-13 and the students taking admission in these institutes will have to pay the fees accordingly.

Details of Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only) in Unaided Private Institutes is mentioned in Rule 6.6.3.

Note: No additional fees other than the University Fees as specified by the respective University and Hostel Fees in case of candidates opting for hostel accommodation shall be charged at institute level from the candidates.

6.3 Fees for J&K Migrant Candidates and GoI nominees:

- Jammu and Kashmir Migrant candidates shall pay the fees same as that of the fees of the Govt. institutes to respective institutes where they have secured the admission.
- Government of India Nominee candidates shall pay the fees same as that of the fees of the Govt. institutes to respective institutes where they have secured the admission.

6.4 University fees:

Candidates shall be required to pay fees as prescribed by the concerned University from time to time.

6.5 Caution Money deposits:

Caution money deposits received from the students shall be refunded after successful completion of the course or after canceling the admission. Unless there is any recovery, no deduction shall be made from the caution money deposit. However, the amount of caution money deposit shall be transferred to Students Aid Fund in case of Un - Aided colleges and credited to Government in case of Government and Government-Aided College, if candidate does not apply for refund, within 3 complete financial years after the student actually leaves the institution; or, within 3 complete financial years after the date of successful completion of the course, whichever is earlier.

6.6 Concession in tuition and other fees:

All the schemes given below, regarding concession in tuition & other fees shall be available to candidates belonging to Maharashtra State only subject to the fulfillment of the eligibility criteria specified by respective authorities offering such concession in fees from time to time.

6.6.1 EBC Concession:

Candidates claiming concessions for Economically Backward Class (E.B.C.) shall produce a **certificate from the Executive Magistrate** to the effect that the candidate belongs to EBC category at the time of admission. They shall, on admission, also submit an application in the prescribed form for being granted the concession of free education, to the appropriate authorities through the college to which they are admitted within one month from the actual date of joining of college or as may be required. The students shall note that applications received after the due date may not be considered and in that case, they will have to pay the necessary fees.

The concessions in tuition fee at the time of admission will be given only for Government, University Managed and Government-Aided Institutions.

The scheme/mode of concessions, scheme of loan scholarship (if any) for eligible EBC candidates, in tuition & other fees in the Un-Aided Institutions will be announced by the State Government.

6.6.2 Concession for sons and daughters of teaching and Non-teaching staff of Primary, Secondary and higher secondary schools:

The candidates claiming concessions for sons and daughters of primary, secondary school and higher secondary schools (junior colleges) teachers or non-teaching staff shall produce at the time of admission,

- (i) A declaration in a format as prescribed by the Govt.
- (ii) A certificate from Head of school or college in support of the statement made in declaration duly endorsed by the Education Officer of the Area.

The candidate shall, on admission, also submit an application in the prescribed form for being granted the concession of free education, to the appropriate authorities through the college to which they are admitted within one month from the actual date of joining of college or as may be required. The students shall note that applications received after the due date may not be considered and in that case, they will have to pay the necessary fees.

The concessions in tuition fee at the time of admission will be given only for Government, University Managed and Government-Aided Institutions.

In case of Un-Aided colleges, fees paid by the candidates will be reimbursed by the respective colleges after the concession is granted by the respective Authority.

6.6.3 Concession in fees for Backward Class Category Candidates (belonging to Maharashtra State only) in Unaided Private Institutes:

✦ **For SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC /OBC category candidates**

The scheme/mode of concessions, scheme of loan scholarship (if any) for eligible SC/ST/VJ DT NT(A)/NT(B)/NT(C)/NT(D)/SBC /OBC category candidates, in tuition & other fees in the Un-Aided Institutions will be announced by the State Government.

However, these candidates will get only that amount of waiver as notified in the circulars issued by the Social Justice and Tribal Welfare Departments from time to time, subject to fulfillment of various norms and conditions laid down by these Departments.

Note:

- Candidates claiming for fee concession under reservation category shall produce the requisite certificates as notified by the respective Social and Tribal Welfare Departments.
- Strict action will be taken by the State Govt. against the institutes violating these norms.

6.7 Cancellation of Admission:

- a) The candidate should have taken admission by paying necessary tuition fee and should have submitted original certificates before he/she applies for cancellation. **In case candidate fails to submit any of the original documents within the allowed time limit, (i.e. 04 working days after the date of allotment) the admission shall be treated as cancelled.**
- b) The candidate desirous of canceling admission shall apply for cancellation in the pro forma – O only.

6.8 Issue of College Leaving Certificate:

- a) If during the course of studies, candidate desires to discontinue studies for any reason whatsoever, he or she shall be allowed to do so and it shall be presumed that he or she has cancelled admission at that stage. The Principal shall issue College Leaving Certificate and fees shall be refunded as per the rules mentioned.
- b) If the admission is cancelled on or before 20 days from the last date of reporting of each CAP round, the original school or college leaving certificate on the strength of which a candidate was admitted shall be returned.
- c) If the admission is cancelled after 20 days from the last date of reporting after each round of CAP, the leaving certificate from the institution where the candidate was finally admitted should be issued. A true copy of the original school or college leaving certificate retained by the institute may be issued, if requested by the candidate, duly attested by the Head of the Institute.

6.9 Refund of Tuition, Development and Other fees after cancellation of admission secured through CAP rounds -I/II/III, in Institute level round(s) and Vacancy Round(s) of admissions in both Government, Aided, University departments etc. and Unaided Institutes:

The candidate who has been provisionally admitted may cancel admission by submitting an application in duplicate, in the prescribed pro forma-O and may request for refund of fees. The refund of fees as applicable shall be made in due course. It is made clear that such application for cancellation will be considered if and only if the admission is confirmed by paying the prescribed tuition fee and other fees in full and by submitting the original documents. Refund shall be made after deduction of the cancellation charges as shown below:

S.No.	Situation	Refund
1.	Request Received before date of start of academic session & seat could be filled by the Institute before the cutoff date	Entire fee less Rs. 1000/-
2.	Request received after start of academic session & Seat could be filled by the Institute before the cutoff date	Entire fee less the Total fees (Tuition, Development & Hostel Fee) on pro rata basis*
3.	Request received before/after start of academic session & seat could not be filled by the Institute	No Refund (except security deposit)

Note:

1. Entire amount of Security/Caution Money Deposit is to be refunded to candidate.
2. * For the calculation of amount on the pro-rata basis, one month shall be treated as one unit e.g. if the candidate cancels the admission on third day after start of the academic session **and** the seat is filled on/before the cut-off date, then cancellation amount will be, total fees/12 *or* Rs. 1000/-, whichever is higher.

7.0 Actions to be taken in case of excess admissions and late uploading of admitted candidates.**7.1 Excess admissions**

- Excess admissions over the sanctioned intake shall not be allowed under any circumstances.
- In case any excess admission is reported/noted by the DTE, appropriate penal action will be initiated against the Institution.
- The Institution shall be liable to following punitive action from any one or more of the following by the DTE.
 - ◆ surcharge amounting five times the total fees collected per student shall be levied against each excess admission
 - ◆ seats equal to double the number of excess admissions shall be reduced from intake in the subsequent academic year
 - ◆ Suspension of approval for supernumerary seats
 - ◆ No admission status in one/more courses
 - ◆ Withdrawal of approval for programme/course
 - ◆ Withdrawal of approval of the Institution
 - ◆ Institution shall be listed as defaulter and defaulter list shall be communicated to AICTE and will be published on DTE website for the information of general public

7.2 Late uploading of Admitted candidates on DTE web site.

- After the display of allotment list in each CAP Round, candidates should report to the “Respective Institutes” as per the notified schedule of the admission process. (Refer Annexure-I for procedure & rules of reporting of each Round of Centralized Admission)
- Candidates shall report to the concerned institute with all original certificates needed to substantiate the claims made in the application regarding eligibility and reservation.
- After scrutiny of original documents at the concerned institute, the candidate will have to pay prescribed full fees immediately in the form as prescribed by the concerned institute and confirm the admission offered.
- The Director/Principal of the respective Institute is required to carry out “Online Update” of the confirmation/cancellation of the candidate’s admission on website through their Institute login, at the time when the candidate is being admitted/cancelled at the Institute.
- The system shall automatically generate letter of confirmation/cancellation of the admission as an acknowledgement.
- The institute is required to take a printout of the acknowledgement and then the status of candidate will change to ‘Reported Candidate’.
- If a candidate fails to substantiate the claims made at the time of submitting the application form by submitting the necessary original documents and fails to pay the prescribed fees in full within

the reporting time for CAP Round, the candidate forfeits the claim on the allotted seat immediately.

- It is the responsibility of the Director/Principal of concerned institute to update the status of the reporting of the candidate. If the institute fails to update the status of reporting in scheduled time, then such unreported seat(s) will be filled in subsequent CAP rounds and the institute will have to adjust these unreported candidate(s) against the institute level seats.
- If the institute fails to update the status of Cancellation of the candidate on the date of cancellation through "Online Update", then strict action shall be taken against such institutes. It is mandatory to cancel the admission through online system only and issue the printout of the "Online Receipt of the Cancellation" to the candidate with due seal and signature of the authority of the institute.
- The CAP allotment list will be available to the institute through their Institute Login. The list can be collected from Regional Offices also. The Institute should update the information of the reported candidates, allotted under CAP "Online update" when a candidate is reporting to the Institute.
- Rounds of admission for Institute Level Seats and for the seats remaining vacant after CAP should be carried out separately and it should be clearly displayed on the Notice board of the institute
- The Director/Principal of the institute has to also update the list of all admitted candidates on the DTE website through their institute login clearly indicating the stage of their admission like CAP, Against CAP vacancy, OMS, Institute level/ Minority seats, J&K seats, PIO, FN, FS, NRI etc. within 5 days from the cut off date of the admission.
- If the institute fails to update the reporting of the candidate through "Online Update", the action shall be taken against the institute as per the GR dated 29.03.2008.
- The Director/Principal of the institute is required to update the list of all admitted candidates of CAP and Against CAP Vacancy Seats immediately as per the schedule of admission on the DTE website through their institute login.
- Three copies of list are to be printed and to be submitted to the concerned Regional Office of Technical Education, duly signed by the Director/Principal / Head of the Institute within 7 days from the cut off date.
- The regional office of the Joint Director of Technical Education shall verify the supporting documents and forward the list of admitted candidate to the Director, Technical Education along with the remarks of Joint Director for final approval.
- The DTE and/or Pravesh Niyrantran Samiti, Mumbai shall accord the final approval to the list of admitted candidates. It is binding on all the Universities to grant enrollment only to the students who are on approved list.

Important Note: All the institutes are required to complete their admission process on or before the cut-off date as specified in the schedule. Any admission carried out after cut-off date will not be approved by DTE and/or Pravesh Niyrantran Samiti, Mumbai.

7.3 Refund Cases after cancellation of admission

Institutions not following guidelines given by AICTE regarding refund of fees on cancellations or delaying refunds shall be liable to following punitive action from any one or more of the following by the AICTE/DTE.

- Surcharge amounting two times the total fees collected per student shall be levied against each case regarding refund.
- Seats equal to double the number of such cases shall be reduced from intake in the subsequent academic year.
- Suspension of approval for supernumerary seats, if any.

8.0 Miscellaneous

- **The medium of instruction for degree course in Architecture in all the Universities is English.**
- Admission of candidate who has been admitted to any course at any college will be treated as finally confirmed only on production of the Eligibility Certificate from the University to which the college is affiliated. **Each of the candidates is advised to ensure before applying for the MAH-AR-CAT 2012 and admission to the Architecture Course in a particular University that he/she is eligible for admission to the programme as per the relevant Eligibility Rules of the University.**
- Physical fitness: Head of the institution at his or her discretion may refer any candidate to the appropriate medical authority for ascertaining the physical fitness of the candidate to undergo the requirements of the course. The report of medical authority shall be submitted to the Regional Head of Technical Education for further necessary action. It is to be noted that physically handicapped candidates are not provided with any additional facilities as far as the academic activities pertaining to the course is concerned.
- The Head of the college / institution shall have the right to satisfy himself about the conduct and character of a candidate by verifying the antecedents of a candidate through the appropriate police-authority, before admitting him / her to the college / institution.
- If the Admission Authority or an institution affiliated to/recognized by/or which is autonomous but is located in the area of jurisdiction of a University deliberately, willfully with an intention to defraud, makes admissions in excess of sanctioned intake of the institute as specified in these rules, except as provided for in these rules, the examination authority of the concerned university shall not allow such candidates admitted in excess of the sanctioned intake capacity, to appear at any of the relevant examinations unless explicitly permitted by the Competent Authority. The Competent Authority may consider to grant such an approval as it may deem fit for the excess admissions done.
- Each of the candidates seeking admission to MAH-AR-CAT 2012 is required to give the undertaking in proforma-I at the time of admission at the Institute.
- Students belonging to Muslim/ Christian/ Buddhist/ Sikh/Parsi community can apply for the 'Merit-cum- Means Based Scholarship Scheme' of Government of India. The eligibility criterion, procedure for application, application proforma and scheme details are available on www.dte.org.in/mcm/ and <http://minorityaffairs.gov.in>
- Students belonging to Muslim/ Christian/ Buddhist/ Sikh/Parsi/Jain community can apply for the 'State Government scholarship for Professional & Technical Education' of Government of Maharashtra. The eligibility criterion, procedure for application, application proforma and scheme details are available on www.dte.org.in/ <http://www.dte.org.in/scholarship/> and <http://www.mdd.maharashtra.gov.in>

9.0 Hostel accommodation in Govt./ Govt. aided and University Departments etc. and in Unaided Institutes:

Accommodation in Hostel cannot be guaranteed to all the admitted candidates. Hostel fees payable etc. should be ascertained by the students from the Principal of the college to which they intend to take admission. The candidates (both boys and girls) are advised to verify personally whether the hostel accommodation is available or not, by contacting Principals of colleges where they are intending to seek admission. The Principal of the colleges shall consider sympathetically on priority the

applications of physically handicapped candidates, sons and daughters of Jammu and Kashmir candidates and GoI nominees for Hostel accommodation.

10.0 Conduct and discipline for all students & colleges :

- Failure of the candidate in making full and correct Statements in the application form and/or suppression of any information and/or submission of false documents shall lead to disqualification of the candidate for MAH-AR-CAT 2012 or even at later date during the Admission Process. Such a candidate will be debarred from the examination as well as the entire selection process. Therefore the candidate is required to make only such claims which could be substantiated by relevant original documents.
- The provisions made in the “Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982” is applicable to MAH-AR-CAT 2012.
- Adopting any unfair means or engaging in malpractice in the examination shall render a candidate liable for punishment under, “Maharashtra Prevention of Malpractices Act, Universities, Board and Other Specified Examination Act, 1982” and disqualify him/her for MAH-AR-CAT 2012 examination.
- If any person(s) or officer(s) dealing with the conduct of the MAH-AR-CAT 2012 are found engaged in act(s) that would result in the leakage of question paper or attempt to use or help in the use of unfair means in this examination he/she shall be liable to prosecution under Indian Penal Code.
- Any issue not dealt here-in above will be dealt with, when arising, fully and finally by the Competent Authority.
- Notwithstanding anything contained in these Rules, if the Govt. takes any policy decision pertaining to First Year of Degree course in Architecture admission, then the same shall be brought in to effect at that point of time as per the directives from the Govt. from time to time.
- Students while studying in any college, if found indulging in anti-national activities contrary to the provisions of Acts and Laws enforced by Government or in any activity contrary to rules of discipline, will be liable to be expelled from the college without any notice by the Principal of the college.
- **Condition of minimum attendance:** The candidate shall make Him/Her fully aware that, He/She shall not be allowed to appear for the examination if He/She does not attend minimum 75 per cent classes of theory, practical, drawing etc. Also, He/She will not be allowed to appear for the examination, if He/She fail to submit satisfactorily all the assignments, jobs, journals, drawings, reports as may be specified by the University within stipulated time limit.

• Action against ragging: Maharashtra Prohibition of Ragging Act 1999 and Prevention and Prohibition of Ragging and their amendments which may be published from time to time. The Maharashtra Prohibition of Ragging Act 1999 is in effect from 15th May, 1999 has the following provisions for Action against Ragging.

- a) Ragging within or outside of any educational institution is prohibited,
- b) Whosoever directly or indirectly commits, participates in, abets, or propagates ragging within or

outside any educational institution shall, on conviction, be punished with imprisonment for a term up to 2 years and / or penalty, which may extend to ten thousand rupees.

- c) Any student convicted of an offence of ragging shall be dismissed from the educational institution and such student shall not be admitted in any other educational institution for a period of five years from the date of order of such dismissal.
- d) Whenever any student or, as the case may be, the parent or guardian or a teacher of an educational institution complains, in writing, of ragging to the head of the educational institution, the head of the educational institution shall, without prejudice to the foregoing provisions, within seven days of the receipt of the complaint, enquire into the matter mentioned in the complaint and if, prima facie, it is found true, suspend the student who is accused of the offence, and shall, immediately forward the complaint to the police station having jurisdiction over the area in which the educational institution is situated, for further action. Where, on enquiry by the head of the educational institution, it is found that there is no substance, prima facie, in the complaint received, he / she shall intimate the fact, in writing, to the complainant. The decision of the head of the educational institution shall be final.
- e) If the Head of the educational institution fails or neglects to act in the manner specified in section "d" above when a complaint of ragging is made, such person shall be deemed to have abetted the offence and shall, on conviction, be punished as provided for in section "b" above.

Any Acts or its amendments which may be published from time to time by AICTE, Government or Judgments by Hon. Supreme Court of India, Hon. High Court of Bombay etc will be applicable to Candidates and Institutions covered under these rules of admission.

If any of the statement made in application form or any information supplied or any certificate(s) submitted by the candidate in connection with his or her admission is later on at any time, found to be false or incorrect, his or her admission will be cancelled, fees forfeited and he or she may be expelled from the college by the Principal/Director. An appeal against the order of expulsion, however, may be sent within 7 days to the Director of Technical Education, Maharashtra State, Mumbai, whose decision in such cases will be final. Such candidates are also liable for penal action as per the provisions in the law.

Legal jurisdiction:

All disputes pertaining to the conduct of examination and admission shall fall within the jurisdiction of Mumbai High Court, bench at Mumbai only. The Competent Authority shall be the legal person in whose name the Government of Maharashtra may sue or may be sued. If any person(s) or officer(s) dealing with the conduct of the MAH-AR-CAT 2012 found engaged in act(s) that would result in the leakage of question paper or attempt to use or help in the use of unfair means in this examination he/she shall be liable to prosecution under Indian Penal Code.

11.0 Transfer after one year for Course / Institute

- ✦ The candidate once admitted in first year or directly to second year shall not be eligible for transfer to any other institution during the same academic year in which admission is taken.
- ✦ Candidates who have taken admission under supernumerary seats are not eligible for transfer during entire duration of the course.
- ✦ There shall be no transfer of students at any stage from Un-Aided College to Government or Aided College in any case in accordance with the policy laid down in G.R. of Education and Employment Department No. TEM/ 3382/ 111836/ (190)/TE-1A, dated 21st May 1983. However, the candidate from Government institution may seek transfer to Un-Aided institution.
- ✦ After considering all the eligible candidates aspiring for change of course, if some vacancies still exist within the sanctioned intake, the Principals of all the Un-Aided colleges subject to the

provision of rules above, shall consider the candidates from other colleges aspiring for transfer in the same course and then the candidates aspiring for change of course subject to prior approval from the concerned Regional Head of Technical Education. However, the total number of candidates shall not exceed the sanctioned intake capacity for that course. The Principal shall be responsible for ascertaining the eligibility laid down by the concerned University or Board for the course to which the candidate is being transferred.

- ✦ The Regional Head of Technical Education shall accord approval to the eligible candidates [candidates who have passed first year or both first and second semester examinations (in full or failed in one of the heads of passing)] those who have applied in writing for transfer to the institutes within his jurisdiction, along with no objection certificate from the parent colleges, eligibility certificate from the concerned affiliating body and no objection certificate showing vacancy position within the sanctioned intake from the Principal of the colleges in which transfer is sought by the candidates. However the candidate should have passed in full or failed in any one of the heads of passing if seeking transfer within university and should have fully passed for inter university transfer.
- ✦ All transfers in Government, Aided and Un-Aided institutes shall be subject to the final approval by the Director of Technical Education, Maharashtra State. All institutes shall submit the list of the candidates who were allowed change of course or institute with the prior approval of Regional Head of Technical Education.
- ✦ **In case of Government and Aided degree colleges:** In case of transfer of candidates aspiring for a change of college from Govt. and Aided colleges under the control of Directorate of Technical Education, the candidate passing the first year examination or both first and second semester examinations (in full or failed in one of the heads of passing) from any Government or Aided college **shall apply in writing to the Principal of the college in which he/she studied first year or second semester**, who will then forward the consolidated branch wise merit list of eligible candidates showing therein year/semester, course, full name of candidate beginning with surname, total marks secured in first year or total of first and second semester marks, out of, percentage up to two digits, division, names of Government or Aided colleges and courses in order of preference to which candidates desire to seek transfer, reasons for transfer and remarks, along with course wise vacancy position in his/her institution, to the Director of Technical Education, Maharashtra State, so as to reach him at least seven days before the commencement of the programme of effecting direct admission to second year. The Directorate shall entertain no application without recommendation of the Principal of college. If the result of the particular University is not declared before the process of transfer, candidates of that University will lose their claim on transfer. However the candidate should have passed in full or failed in any one of the heads of passing if seeking transfer within university and should have fully passed for inter university transfer.

12.0 Transfer after second or third year:

Inter University Transfers at third & fourth year levels are permitted subject to the production of eligibility certificate from the respective University in which the candidate seeks transfer. Such transfers are permitted subject to the provision of transfers in the concerned universities by the office of Directorate of Technical Education, Mumbai.

Pro forma – A

(To be issued on the Printed Letter Head of the concerned office For **Type C Candidates**)
(For sons and daughters of Central Government / Government of India undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt.is an employee in the capacity of
.....in
(Designation) (Name of the Organization /Establishment/Department)

This Organisation /Establishment / Department is under Department of Central Government / Government of India undertaking.

Shri / Smt. is transferred toin Maharashtra State vide transfer order No..... Dated.....He / She has joined duty in Maharashtra on and is currently working in the same post.

This certificate is issued for the purpose of his / her son / daughter’s admission to First Year of Five Year Degree course in Architecture for the academic year 2012-13.

Outward no. & Date:
Place :

(Signature)
Name & Designation
of the Head of the office

Seal of the Office

Note: This pro forma is to be accompanied by attested copy of :

- 1) Transfer order
- 2) Joining report

Pro forma – B

(To be issued on the Printed Letter Head of the concerned office For **Type D Candidates**)
(For sons and daughters of Maharashtra State Government/Maharashtra State Government undertaking employees)

CERTIFICATE

This is to certify that Shri / Smt. is an employee in the capacity of
..... in
(Designation) (Name of the Organization /Establishment / Department)

This Organisation/Establishment /Department is underDepartment of Maharashtra State Government/Maharashtra State Government undertaking.

Shri / Smt. is transferred to/fromIn/out of Maharashtra State vide transfer order No..... Dated.....

He / She has joined duty in/out of Maharashtra State on and is currently working in the same post.

This certificate is issued for the purpose of his/her son/daughter’s admission to First Year of Five Year Degree course in Architecture for the academic year 2012-13.

Outward no. & Date :
Place :

(Signature)
Name & Designation
of the Head of the office

Seal of the Office

Note : This pro forma is to be accompanied by attested copy of :

- 1) Transfer order
- 2) Joining report

Pro forma – C

(To be issued on the Printed Letter Head of the concerned office **For Def-1, Def-2 and Def-3 Candidates**)
(For sons and daughters of Defence service personnel)

CERTIFICATE

This is to certify that Shri. / Smt.....,
(Full Name of the Employee with Rank of the employee)
is / has been a member of Armed forces of India. He / She has put in years of service in Indian Army / Indian Navy / Indian Air Force from to and is currently working / retired from services on / permanently disabled since / killed in action on

This certificate is issued for the purpose of his / her son / daughter’s admission to First Year of Five Year Degree course in Architecture for the academic year 2012-13.

Outward no. & Date :

Place :

(Signature)

Name and designation
of the Authority not below the rank
of Commandant or equivalent /
District Sainik Welfare officer

Seal Of the
Office

Note:- This certificate is not to issued for the Civilian Staff working in the Indian Army/Navy/Airforce.

Pro forma- D

(To be issued on the Printed Letter Head of the concerned office **For Def-3 candidates**)
(For sons and daughters of Active defence service personnel not domiciled in Maharashtra State)

CERTIFICATE

This is to certify that Shri / Smt. is a member of
(Full Name of the Employee with Rank of the employee)
Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force.
Shri/Smt. is transferred to order No.....
Dated.....

(Place of posting)

in Maharashtra State vide transfer

He / She has joined duty in Maharashtra on And is currently working in the same post.
(Date of Joining)

This certificate is issued for the purpose of his / her son / daughter’s admission to First Year of Five Year Degree course in Architecture for the academic year 2012-13.

Outward no. & Date:

Place :

(Signature)

Name & Designation
of the Head of the office

Seal Of the
Office

Note : This pro forma is to be accompanied by attested copy of

- 1) Transfer order
- 2) Joining report
- 3) This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Airforce.

Pro forma – E

(To be issued on the Printed Letter Head of the concerned office For Def-3 candidates)

(For sons and daughters of Active Defence service personnel not domiciled in Maharashtra State but retained their family accommodation)

CERTIFICATE

This is to certify that Shri / Smt. is a member of
(Full Name of the Employee with Rank of the employee)

Armed forces of India, and is currently working in Indian Army / Indian Navy / Indian Air Force .

Shri / Smt. is presently posted at
(Place of posting)

His / Her previous posting was atin Maharashtra State.

He / She has retained family accommodation in..... in Maharashtra State on account of posting in non family station / for education purpose of son / daughter.

This certificate is issued for the purpose of his / her son / daughter’s admission to First Year of Five Year Degree course in Architecture for the academic year 2012-13.

Outward no. & Date :

(Signature)

Place :

Name & Designation
of the Head of the office

Seal Of the
Office

Note:- This certificate is not to be issued for Civilian Staff working in the Indian Army/Navy/Airforce.

Pro forma – F

(To be issued on the Printed Letter Head of the concerned office For P1/
P2/ P3 Physically Handicapped Candidates)

CERTIFICATE

This is to certify that I have examined Mr. / Miss
on He / She
has.....

(Name of the Physical Disability)

which comes under the sub category Blindness (P1)/Speech & Hearing impaired(P2)/Orthopedic disorder (P3)

Certified that:

1. The percentage of handicap is not less than 40% and is equal to%.
2. The disability is permanent in nature.
3. The candidate is capable of carrying out all activities related to theory and practical works as applicable to degree course in Architecture without any special concessions and exemptions.
4. This Certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/her admission to First Year of Five Year Degree course in Architecture for the academic year 2012-13.

Outward no. & Date:

Place :

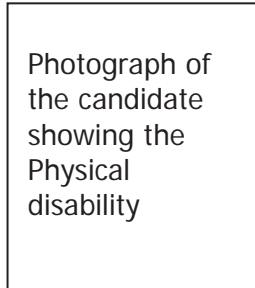
(Signature)

Director, All India Institute of Physically Handicapped, Mumbai
Or

Dean/Civil Surgeon of Government Hospital

Seal of the Office

(Name of the issuing Authority)



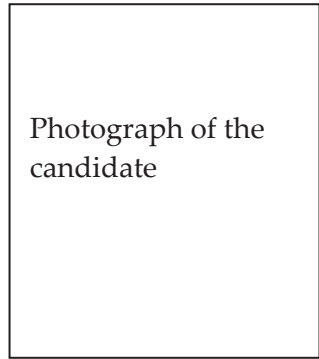
Proforma-F-1

(To be issued on the Printed Letter Head of the concerned office)

(For Physically Handicapped Candidates)

P3 (Learning Disability) Candidates

LEARNING DISABILITY CLINIC
L.T.M.G. HOSPITAL, SION, MUMBAI-400 022.



CERTIFICATE

Name :
Age :
Date of Birth :
Date of Registration : L.D.No.
Father's Name :
Std. : School Name :

Physical & Neurologic Assessment (Date :)

Psychologic Assessment (Date :)

WISC (R) Verbal IQ :
Performance IQ :
Global IQ :

Interpretation:

Educational Assessment (Date:) WRAT : R
S
A

Certified that:

1. The percentage of handicap is not less than 40% and is equal to%.
2. The disability is permanent in nature.
3. The candidate is capable of carrying out all activities related to theory and practical works as applicable to degree course in Architecture without any special concessions and exemptions.
4. This Certificate is issued as per the provisions given in the Person with Disability Act, 1995 and its amendments.

This certificate is issued for the purpose of his/her admission to Degree course in Architecture for the year 2012-13.

Recommendations:

(Name and Signature
of Issuing Authority)

Outward no. & Date:

Seal of the Office

Proforma- I
UNDERTAKING

(To be submitted at the time of verification of documents at ARC and at admitted Institute)
(Strike out whichever is not applicable)

- a) I.....(Name of the Candidate) herewith undertake that I have read all the Rules of Admission for the year 2012-13 and after fully understanding all the rules, I have filled in this application form for admission for the current academic year.
- b) I am a citizen of **India** or I am a Citizen of /Foreign National
- c) My Candidature is Maharashtra /OMS/ J&K Migrant/ PIO/GoI/FN
- d) I am a Type A / B Maharashtra Candidate and My Home University is _____ as per rule no. 2.10. I am herewith submitting the domicile certificate issued by _____ of District _____ vide No. _____ dated:_____.
- e) I am a Type C / D Maharashtra Candidate and My Home University is _____ as per rule no. 2.10. I am herewith submitting the required proforma issued by _____ vide No. _____ dated:_____. The district of posting of my father/mother is _____.
- f) I belong to _____ category which is recognized as Backward Class Category in Maharashtra State Vide G.R. No. _____ dated:_____. The serial No. of my caste is _____ and based on this, I am herewith claiming the reservation as per rule no. 3.0. and submitting the caste certificate issued by _____ vide No. _____ dated: _____ AND Caste Validity Certificate issued by _____ vide No _____ Dated _____
- g) I am not submitting the caste certificate which state that my caste is migrated from other state of India for claiming the benefit of reservation in Maharashtra State.
- h) I do not belong to the creamy layer and to substantiate the claim I am herewith submitting the Non-Creamy Layer Certificate issued by _____ vide No. _____ dated: _____ and which is valid up to __/__/20__.
- i) The information given by me in my application form is true to the best of my knowledge and belief.
- j) If at later stage, it is found that I have furnished wrong information and/or submitted false certificate(s), I am aware that my admission stands cancelled and fees paid by me will be forfeited. Further I will be subject to legal and/or penal action as per the provisions of the law.
- k) I have not been debarred from appearing at any examination conducted by any Government constituted or statutory autonomous examination authority in India.
- l) I fully understand that the offer of allotment will be made to me depending on my inter-se merit, options given by me and availability of seats at that point of time during the process of allotment.
- m) I hereby agree to conform to any Rules, Acts and Laws enforced by the Government and I hereby undertake that so long as I shall be a student of the College / Institute I will do nothing either inside or outside the College / Institute which may result in compelling the authorities to take disciplinary action against me under the rules, acts, and laws of good conduct and behavior in general and those referred to under Rule 10.0 in particular.
- n) I fully understand that the Principal /Director of the Institute where I shall be finally admitted, will have a right to expel, rusticate me from the College / Institution for any infringement of the Rules of good conduct and discipline in general and particularly those referred under Rule No. 10.0 and the rules of good conduct and discipline prescribed by the Institute / College / University (if any).

MAH-AR-CAT 2012
Application ID :-
Exam Seat No. :-

Signature of the Candidate

(Name of the Candidate)

Signature of the Parents

(Name of the Parent)

Pro forma – J

(To be issued on the Printed Letter Head of the concerned office)

(For sons and daughters of Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police officials posted in Jammu / Kashmir to combat terrorist activities)

CERTIFICATE

Ref. No.

Date:

This is to certify that Shri / Smt. is an official belonging to Defence / Paramilitary force / I.A.S. / I.P.S. / I.F.S. / J& K Police presently posted and working at which is treated as disturbed area in Jammu & Kashmir.

This certificate is issued for the purpose of his/her son/daughter’s admission to First Year of Five Year Degree course in Architecture for the academic year 2012-13.

Outward no. & Date :

Head of the Office

Place :

Seal of the Office

Pro forma – K

(To be issued on the Printed Letter Head of the concerned office)

**(For Jammu / Kashmir Migrant Candidates)
(Migrants staying in refugee camps)**

CERTIFICATE

Ref. No.

Date:

This is to certify that Mr./ Miss. belongs to a family residing in this refugee camp after being displaced after 1990 due to terrorist activities in Jammu and Kashmir. The details of refugee status is as under.

Ration card Number :

Name of the members on the ration card :

This certificate is issued for the purpose of his / her admission to First Year of Five Year Degree course in Architecture for the academic year 2012-13.

Outward no. & Date :

Name & Signature of Head of The Office

Place :

Migrant/Refugee Camp

Seal of the Office

Pro forma – L

(To be issued on the Printed Letter Head of the concerned office)
(For Refugees staying with relatives)

(Displaced Jammu / Kashmir Candidates staying with relatives / friends in India other than Migrant / Refugee camp)

CERTIFICATE

Ref. No.

Date:

This is to certify that Mr./Miss. is a displaced person from Jammu & Kashmir after 1990 due to terrorist activities in Jammu and Kashmir. He/She is staying with

(Name and complete address of the Person with whom the candidate is staying at present)

..... since pastyears.

This certificate is issued for the purpose of his / her admission to First Year of Five Year Degree course in Architecture for the academic year 2012-13.

Outward no. & Date :

Name & Signature of District Collector

Place :

Seal of the Office

Pro forma – M

(Undertaking to be given by candidates who are unable to produce original certificates at the time of his / her admission as admission is already taken elsewhere)

UNDERTAKING

Ihave secured admission to..... Course in College / institute for first year degree through the centralised admission process/Institute at on

(Name of Admission Centre) (Date of Adm.)

I have not produced the following original documents at the time of my admission as I have already secured admission for At

HSC Mark sheet.

Institute leaving Certificate after passing the qualifying examination..

I have produced the attested copies of the above documents with the certification from the head of the institution where my original documents are retained on account of my admission to that institution.

I here by undertake to submit the original documents as mentioned above on or beforeat the admission center where I have secured admission through centralized admission process on I am aware of the fact that failure on my part to submit the original documents results in cancellation of my admission without any refund of tuition fee as per the provisions of the admission rule .

Date :

(Name of the candidate with signature)

Place :

Pro forma – O

Specimen Application form for cancellation of admission

(To be submitted in duplicate)

Date :

To
The Principal,
(Name of the Institute)

Sir,

Full name of candidate :

Name of College :

Course :

Date of admission :

University Merit Number :State Merit Number :

Amount of fee paid : Rs.

Fee Receipt Number and Date:(Attach Xerox copy)

I request you to kindly return my original documents and refund the fees paid as per the rules.

Signature of candidate

For Office use only :

Full address of the candidate:

Telephone No :

Amount Paid Rs.	
Amount Deducted Rs.	
Amount refunded Rs.	
Cheque No. & date	
Bank particulars	

Signature of Accounts Officer

Received the following original documents from the Admission Authority, along with the cheque towards refund of tuition fees:

1. 2. 3. 4. 5. 6.	Signature of the candidate
----------------------------------	----------------------------

Annexure I

Procedure for Centralized Allotment Process (CAP):

The **Centralized Allotment Process** has following stages;

Stage I – Sale of Information brochure and Application Kit.

- ✦ Aspiring Candidates shall procure Information Brochure along with application Kit from the designated ARCs by paying the prescribed fees in the form of DD/PO.
- ✦ Fees to be given at ARC in the form of D.D.(Demand Draft) / Pay Order of any Nationalized/Scheduled/ Private sector commercial bank drawn in favour of

“Director of Technical Education, Mumbai” payable at Mumbai.

No other mode of payment shall be permitted. This fee is non refundable and non transferable under any circumstances.

- ✦ Prescribed Fees for application form is **Rs. 700/-** for all candidates and **Rs. 500/-** for reserved category candidates belonging to Maharashtra State only (i.e., Candidates having relevant backward class Caste Certificate issued by Maharashtra State authorities)
- ✦ Application Kit contains the Application ID, Password, important instructions for the submission of online application form. Candidates are advised to read the instructions carefully before submitting the application form. Information given in the application kit is confidential and non transferable and must be kept at safe place.
- ✦ Candidates will be able to fill in the Online Application form through any computer connected to Internet either from home/ cyber café or at any of the ARCs.
- ✦ The Maharashtra State candidates can apply for AIEEE Seats on the same Application ID, if he/she has appeared **for MAH-AR-CAT 2012** examination. They need not require to fill separate application for AIEEE seats.
- ✦ All the information printed in the brochure will also be available on the website www.dte.org.in/arch2012 for browsing, downloading and printing.

Stage II - Registration for CAT

- ✦ The Candidate should read the Information brochure carefully.
- ✦ Aspiring candidates are required to register their name online on the website for “MAH-AR-CAT 2012 for which the Application ID and password supplied in the Kit shall be required.
- ✦ The instructions to the candidates are provided in the Application Kit.
- ✦ The candidate is required to submit online application through Internet at home, cybercafé or at the designated facilitation center.
- ✦ Candidates are required to pay Rs.50/- in cash separately as facilitation charges at the facilitation center if the facilities at ARC are used.
- ✦ Candidates will have to fill up the personal details, qualification details and options for CAT Centers.

- ✦ The candidate is required to paste the recent Photo and put signature on the space provided on the sheet. This sheet is provided in the kit. **The Photo & signature on sheet is to be scanned and uploaded on the website as per given guidelines.**
- ✦ The candidate must verify the correctness of the information filled. In case of any correction, the candidate can edit it online before confirmation.
- ✦ The candidate has to confirm the Registration as per guidelines given in Kit.
- ✦ Candidate will not be able to change the information after the confirmation of registration.
- ✦ The Online system shall generate the Hall Ticket for CAT bearing Name of candidate, the Photo and Signature of the Candidate, CAT Center & Venue and such other details.
- ✦ AIEEE candidates who wish to apply for admission through CAP only on the basis of score of AIEEE Paper II against All India seats will have to compulsorily register for CAT. However the Hall Ticket for CAT shall not be issued to such candidates. Such candidates can take a printout of the submitted application form for future reference.

Late Registration:

Late registration facility is provided to those aspiring candidates who could not register for CAT within schedule time. This facility is for:

1. The candidates, who have already procured Information brochure along with MAH-AR-CAT 2012 Kit and failed to register– such candidates can submit online application form by paying additional late fees of Rs. 500/- in cash at “The Principal, Sir J. J. College of Architecture, 78/3, D. N. Road, (Near CST Railway Station) Mumbai 400 001.”
2. candidates, who have not so far procured Information brochure and MAH-AR-CAT 2012 Kit– such candidates need to procure Information Brochure (Rs. 700/- / Rs.500/-) and pay additional late fees of Rs. 500/- in cash at “The Principal, Sir J. J. College of Architecture, 78/3, D. N. Road, (Near CST Railway Station) Mumbai 400 001.” on the dates declared in the Notification.

Stage- III: Appearing for the MAH-AR-CAT- 2012

- ✦ Candidates will appear for MAH-AR-CAT-2012 written examination at the designated venue and time mentioned in the Hall Ticket.
- ✦ Candidates are also required to read the instructions given in the Hall Ticket carefully.

Stage- IV: Display of MAH-AR-CAT-2012 Result

- ✦ The provisional Result of MAH-AR-CAT-2012 will be displayed on www.dte.org.in/arch2012 as per the schedule.

Stage V –Document Verification and Confirmation of “Application Form for Admission” at ARC

IMPORTANT: Failure to confirm the online application form at the ARCs will make candidate’s claim for the admission through CAP to Architecture as NULL & VOID and candidate’s name will not appear in the Merit List(s).

- ✦ All the eligible candidates are required to update the information submitted at the time of submission of Application form for CAT through candidate login.

- ❖ Candidates will be able to modify the submitted application except name of the candidate, date of birth, permanent address, and email.
- ❖ All the eligible Candidates aspiring for AIEEE seats are required to submit their AIEEE Paper II Marks through candidate's login.
- ❖ Candidate is required to take a printout of the updated Online Application Form.
- ❖ The Printout of the online application form will list the required documents for verification.
- ❖ The candidate will have to confirm the online application form at designated ARC in-person.
- ❖ Candidate is required to produce all Original documents for verification and should submit attested copies of documents (As per the list of the documents mentioned on the printout of the application form) along with proforma-I in original at the ARC. Candidate is also required to produce Receipt of Payment of fees issued by the ARC.
- ❖ If the candidate fails to substantiate the claim(s), then the application form will not be confirmed.
- ❖ The candidates belonging to *SC, ST, VJ/DT (NT(A)), NT(B), NT(C), NT(D), OBC and SBC* categories should produce "**Caste/Tribe Validity Certificate**" issued by Scrutiny Committee of Social Welfare Department/ **Scrutiny Committee of Tribal Department** at the time of submission of CAP application form for the Admission (At the time of Document Verification at ARC as per schedule). The policy of Social Justice & Special Assistance and Tribal Development Department of State Government will be made applicable in case of Caste/Tribe Validity Certificate.
- ❖ Backward Class Category candidates who fail to produce the valid caste, Caste Validity and/or Non Creamy layer certificates will be converted to General Category and are required to pay Rs. 200/- as difference in fees in cash at ARC.
- ❖ If Maharashtra Candidates of Type-A,B,C and D fails to produce supporting documents then such candidates will be converted to OMS candidates.
- ❖ In any case, certificates will not be accepted after once the application form is confirmed
- ❖ The candidate should collect the copy of online generated "Receipt-cum-Acknowledgement" duly signed by ARC Officer and bearing seal of the ARC.
- ❖ After confirmation of Application form, requests for change in Type of Candidature, Change of Category/Reservation Claims and Change of Home University etc. will not be accepted.

Stage- VI: Display of Merit list and issue of score card.

- ❖ The Provisional Merit lists viz. Maharashtra State Candidates, AIEEE Candidates, J & K Migrant Candidates and OMS Candidates etc will be displayed on website.
- ❖ For discrepancy in the provisional merit list, if any, get the corrections done by lodging the grievance in-person at ARCs within the period specified in the schedule.
- ❖ The Final merit list will be displayed on the website as per the schedule.
- ❖ The score card will be dispatched as per the options filled by the candidate while filling online application form.
- ❖ The duplicate score card will be issued on payment of fee Rs. 200/- (Rs. 500/- after 30th September 2012) through Institute where the candidate has taken the admission.

Stage-VII: Submission and confirmation of online option form for CAP Round I and II.

General Instructions:

- ✦ In order to participate in the Centralized Admission Process (subject to fulfillment of the eligibility criterion of respective CAP round), it is MANDATORY to fill the Online Option Form for respective CAP Rounds.
- ✦ Candidates will be able to fill in the online option form through their login on website.
- ✦ It is mandatory for all candidates to confirm the online option form by him/ her.
- ✦ The candidate will not be able to change the Options once it is confirmed.
- ✦ **IMPORTANT:** Candidates should not disclose their Application ID & Password to others to avoid impersonation. Competent Authority shall not be responsible for submissions done by the others on behalf of the candidate. Hence candidates are instructed to keep changing the password and keep note of it.
- ✦ Every institute offering Architecture course has been allotted a choice code number which is given in the “Annexure -VII” of the Information Brochure. The updated list of Architecture Institutes participating in CAP is available on the website.
- ✦ The serial number of block in the option form indicates preference of choice. Thus the choice code of the institute filled by the candidate in block No. 1 will be his/her first preference.
- ✦ Option form received through online submission alone will be considered valid for further processing.
- ✦ As the admission for **J&K migrant candidates** will be carried out by counseling, they are not required to submit the option form. However, they have to be physically present at the time of counseling along with the original documents at Sir J.J. college of Architecture, Mumbai as per the notified schedule.
- ✦ **OMS candidate** are not eligible to submit option form through CAP but they can apply separately for the seats coming under the Institute Authorities (Institute Level seats/Minority seats/against CAP vacancies) to be filled by the respective unaided institute at the institute level. For details read the information brochure carefully.

Instructions for filling and confirmation of online option form for CAP Round I&II

- ✦ The candidate has to login to the website through his/her application ID and Password.
- ✦ Candidate has to confirm the submitted on-line Option Form himself/herself by re-entering Application ID and Password for the respective Round.
- ✦ Once the options are confirmed Online, the candidate cannot change the options/preferences.
- ✦ Every institute has been allotted a 9-digit code number which is given in the Annexure “VII” of the Information Brochure.
- ✦ The Candidate should select the **choice codes with preference**.
- ✦ The Candidate should give at least one choice/option otherwise the candidate will not be considered for allotment through CAP.
- ✦ Option forms confirmed through online submission alone will be considered valid for further processing.

Stage-VIII: Display of Allotment of CAP Round I, Reporting to the institute and confirmation Of the admission

This will be a direct allotment round. At the start of this round, total seats available for allotment will be the CAP seats and AIEEE seats for the Architecture. The allotment in this round will be done on the basis of options confirmed by the candidate for CAP Round I, inter se merit of the eligible candidate and available seats at that point of time during the allotment stage/process.

- ✦ The allotment through CAP Round I shall be displayed on www.dte.org.in/arch2012.
- ✦ The candidate should take a printout of the displayed allotment. No separate allotment letter will be issued to candidates.
- ✦ The candidate will report at the institute where the seat is allotted along with the necessary documents (Refer Annexure II) and fees as per the notified schedule.
- ✦ Candidates will confirm the admission at the institute where the seat is allotted as per the schedule notified.
- ✦ The respective **Institute** will carry out “**Online Update**” of the confirmation of the candidate’s admission on DTE website through their Institute login immediately when **the candidate is being admitted at the Institute**.
- ✦ The system shall automatically generate an acknowledgement. The institute shall take a printout of the receipt and then the status of candidate will change to ‘Reported Candidate’. The Institute will be able to view the daily summary of the reported candidates along with fee and document details.
- ✦ If the candidate (to whom it is Mandatory to report after allotment) fails to report to and confirm the admission at the Institute, on or before the last date of reporting at the Institute then the candidate shall lose claim on the allotted seat. Such seats will be treated as vacant seat for subsequent round of CAP.
- ✦ The candidates will be able to know the status of reporting, his/her eligibility for next round through login.
- ✦ It is not permitted for a candidate to cancel his/her admission of CAP round I and apply/appear for the subsequent round of centralized admission.

Rules of Reporting of CAP Round I:

All candidates who have secured first choice of allotment in MSCAP/AIEEE will not be eligible for participating in subsequent round(s) irrespective of whether the candidate confirms the admission or not. Hence such candidates are advised to confirm the admission at the respective Institute as per the secured allotment in the CAP Round-I, since names of such candidates will be automatically deleted from the merit list for the subsequent round(s).

All such seats, on which the candidates have confirmed the admission on or before the last date of reporting of CAP Round-I, shall not be available for allotment in subsequent round(s) of Centralized Admission.

Stage-IX:

Display of Allotment of CAP Round II, Reporting to the institute and confirmation Of the admission

This will be a direct allotment round. At the start of this round, total vacant seats (CAP seats and AIEEE seats) after the conduction of CAP Round I will be available for allotment. The allotment in this round will be done on the basis of options confirmed by the eligible candidate for Round II, inter se merit of the eligible candidate and available seats at that point of time during the allotment stage/process.

- ✦ The allotment through CAP Round II shall be displayed on www.dte.org.in/arch2012.
- ✦ The candidate should take a printout of the displayed allotment. No separate allotment letter will be issued to candidates.
- ✦ The candidate will report at the institute where the seat is allotted along with the necessary documents (Refer Annexure II) and fees as per the notified schedule.
- ✦ Candidates will confirm the admission at the institute where the seat is allotted as per the schedule notified.
- ✦ The respective **Institute** will carry out “**Online Update**” of the confirmation of the candidate’s admission on DTE website through their Institute login immediately when **the candidate is being admitted at the Institute**.
- ✦ The system shall automatically generate an acknowledgement. The institute shall take a printout of the receipt and then the status of candidate will change to ‘Reported Candidate’. The Institute will be able to view the daily summary of the reported candidates along with fee and document details.
- ✦ If the candidate (to whom it is Mandatory to report after allotment) fails to report to and confirm the admission at the Institute, on or before the last date of reporting at the Institute then the candidate shall lose claim on the allotted seat. Such seats will be treated as vacant seat for subsequent round of CAP.
- ✦ The candidates will be able to know the status of reporting, his/her eligibility for next round through login.
- ✦ It is not permitted for a candidate to cancel his/her admission of CAP round II and apply/appear for the subsequent round of centralized admission.

Rules of Reporting of CAP Round II:

1. All candidates who have secured any one allotment in MSCAP/AIEEE will not be eligible for participating in subsequent round(s) irrespective of whether the candidate confirms the admission or not. Hence such candidates are advised to confirm the admission at the respective Institute as per the secured allotment in the CAP Round-II, since names of such candidates will be automatically deleted from the merit list for the subsequent round(s).
2. All such seats, on which the candidates have confirmed the admission on or before the last date of reporting of CAP Round-II, shall not be available for allotment in subsequent round(s) of Centralized Admission.

Stage-X : CAP Round III- Counseling round of Admission**✦ Available Seats**

1. All Vacant MS & AIEEE seats under purview of Competent Authority.
2. All vacant seats of AIEEE quota will be merged to MS seat quota.
3. All vacant seats in respective categories such as Backward, PH, HU, OHU etc. will be considered as State Level General seats.

✦ Eligibility- All Maharashtra State Candidates, whose names have appeared in the MAH-AR-CAT 2012 Merit list of CAP Round-III, are eligible to appear for this Counseling Round of Admission.

Rules of Reporting

- ✦ Eligible candidates must report **in-person** at the venue of “Center of Admission” in order to secure admission in this round of admission strictly as per the notified schedule. Candidate who reports late will not allowed to participate in this round.
- ✦ Candidate is required to pay processing fees of CAP Round-III, Rs.100/- in cash at the Center of Admission and obtain a receipt for the same.
- ✦ The candidate will report as per schedule at the **following Center of Admission** along with the necessary original documents and carry part payment of non-refundable fees of Rs.5000/- in cash.
- ✦ Eligible Candidates who report to the Admission Center will be offered admission to available seat as per the inter se merit of candidates.
- ✦ **Candidates who secure admission in this round must confirm the admission on the spot by paying non-refundable fees of Rs.5000/- (in cash) and producing necessary documents in original for verification.**
- ✦ The **Center of Admission** will update the confirmation of the candidate’s admission on DTE website through the login immediately.
- ✦ Candidate will have to report later on to the respective Institute for paying balance fees (i.e. Total fees as notified by the Shikshan Shulka Samiti **less** Rs. 5,000/- paid by the candidate at **Respective Institute**) as per notified schedule. If the candidate fails to report to the Institute and pay the balance fees on or before the last date of reporting at the Institute then the candidate shall lose claim on the allotted seat as well on the Rs.5000/- paid by the candidate at the **Center of Admission**.

Annexure – IIDocuments to be attached along with CAP Application form

The candidate is required to carry **All Original Certificates** in support of their claim at the time of Confirmation of “Application Form for Admission” at ARC (Stage V), for the scrutiny and verification. The candidate is required to submit Originals & attested true copies of documents at the time of confirmation of CAP Admission form.

Sr. No.	Type of Candidate	Attested true copies of documents to be attached along with Application form
1.	All Candidates	S.S.C. (Std.X) mark sheet. H.S.C. (Std. XII) mark sheet. School leaving certificate after passing H.S.C. (Std. XII). Certificate of the Indian Nationality of the candidate #
2.	Type –A Candidates	Domicile certificate of candidate indicating that he/she is domiciled in the state of Maharashtra or Birth Certificate of the candidate indicating place of birth is in Maharashtra or school leaving certificate clearly indicating place of birth in Maharashtra. (In addition to the documents mentioned in Sr. No. 1)
3.	Type – B Candidates	Domicile certificate of candidate/ of father/mother/ of candidate indicating that he/she is domiciled in the state of Maharashtra. (In addition to the documents mentioned in Sr. No. 1)
4.	Type – C Candidates	Certificate from the employer in the pro forma – D stating that father/mother of the candidate who is a central government / Govt. of India undertaking employee is presently posted in Maharashtra. (In addition to the documents mentioned in Sr. No. 1)
5.	Type – D Candidates	Certificate from the employer in the pro forma – E stating that father/mother of the candidate who is a Maharashtra state government / Maharashtra state government undertaking employee. (In addition to the documents mentioned in Sr. No. 1)
6.	Backward class Candidates belonging to SC/ST categories.	Caste certificate Caste Validity Certificate (In addition to the documents mentioned in Sr. No. 1)
7.	Backward class Candidates belonging to VJ/DT (NT-A)/ NT(B) /NT(C) / NT(D)/ OBC /SBC categories.	Caste certificate Caste Validity Certificate Non creamy layer certificate® valid up to 31 st March 2013 (In addition to the documents mentioned in Sr. No. 1)
8.	Ex servicemen (Def1)	Defence Service Certificate Pro forma – C. Domicile certificate of father/mother who is an Ex service personnel is domiciled in the state of Maharashtra. (In addition to the documents mentioned in Sr. No. 1)

9.	Active Domicile Defence Candidates. (Def2)	Defence Service Certificate Pro forma – C Domicile certificate of father/mother who is an active defence service person is domiciled in the state of Maharashtra. (In addition to the documents mentioned in Sr. No. 1)
10.	Active Non Domicile Defence Candidates. (Def3)	Defence Service Certificate Pro forma – C and D/E. Certificate from the employer in the pro forma – D stating that father/mother of the candidate who is an active defence service person presently posted in Maharashtra. Or Certificate from the employer in the pro forma – E stating that father/mother of the candidate who is an active defence service person and has retained the family in his/her previous place of posting in Maharashtra. (In addition to the documents mentioned in Sr. No. 1)
11.	Physically Handicapped Candidates.	Certificate in the pro forma–F/F-1. Domicile certificate of candidate or of father/mother of candidate indicating that he/she is domiciled in the State of Maharashtra (In addition to the documents mentioned in Sr. No. 1)
12.	Jammu and Kashmir Migrant candidates	Certificate of posting in case of defence and Govt. servants in proforma – J Certificate for stay in refugee camp for those staying in refugee camp in proforma – K Certificate stating that the candidate belongs to displaced family in proforma – L (In addition to the documents mentioned in Sr. No. 1)
13.	Foreign nationals / Foreign Students	Eligibility certificate from concerned University Certificate / Proof of Foreign national or Foreign student status as per Definition in Rule No. 1.2
14.	Persons of Indian origin	Eligibility certificate from concerned University Certificate / Proof of Persons of Indian origin status as per Definition in Rule No. 1.2
15.	Workers in gulf countries/ Non Resident Indian	Eligibility certificate from concerned University Certificate / Proof of Person having status as Worker in gulf countries/ NRI status as per Definition in Rule No. 1.2

IMPORTANT NOTE: Admission under constitutional reservation seat will be governed by the Maharashtra Schedule Castes, Scheduled Tribes, Denotified Tribes (Vimukta Jatis), Nomadic Tribes, Other Backward Classes and Special Backward Category (Regulation of Issuance and Verification of Caste Certificate Act, 2000 (Mah. Act No.XXIII of 2001) as below:

Para 10: (Benefits secured on the basis of false Caste Certificate to be withdrawn)

(1) Whoever not being a person belonging to any of the Scheduled Castes, Scheduled Tribes, Denotified Tribes, De-notified tribes, (Vimukta Jatis), Nomadic Tribes, Other Backward Classes or Special Backward Category secures admission in any educational institution against a seat reserved for such Castes, Tribes or Classes, or secures any appointment in the

Government, local authority or in any other company of Corporation, owned or controlled by the Government or in any Government aided institution or Co-Operative Society against a post reserved for such Castes, Tribes or Classes by producing a false Caste Certificate shall, on cancellation of the Caste Certificate by the Scrutiny Committee, be liable to be debarred from the concerned educational institution, or as the case may be, discharged from the said employment forthwith and any other benefits enjoyed or derived by virtue of such admission or appointment by such person as aforesaid shall be withdrawn forthwith.

(2) Any amount paid to such person by the Government or any other agency by way of scholarship, grant, allowance or other financial benefit shall be recovered from such person as an arrears of land revenue.

(3) Notwithstanding anything contained in any Act for the time being in force, any Degree, Diploma or any other educational qualification acquired by such person after securing admission in any educational institution on the basis of a Caste Certificate which is subsequently proved to be false shall also stand cancelled, on cancellation of such Caste Certificate, by the Scrutiny Committee.

(4) Notwithstanding anything contained in any law for the time being in force, a person shall be disqualified for being a member of any statutory body if he has contested the election for local authority, Co-operative Society or any statutory body on the seat reserved for any of Scheduled Castes, Scheduled Tribes, De-notified Tribes, (Vimukt jatis), Nomadic Tribes, Other Backward Classes or Special Backward Category by procuring a false Caste Certificate as belonging to such Caste, Tribe or Class on such false Caste Certificate being cancelled by the Scrutiny Committee; and any benefits obtained by such person shall be recoverable as arrears of land revenue and the election of such person shall be deemed to have been terminated retrospectively.

Para 11: (Offences & Penalties)

(1) Whoever,-

(a) Obtains a false Caste Certificate by furnishing false information or filing false statements or documents or any other fraudulent means ; or

(b) not being a person belonging to any of the Scheduled Tribes, De-notified Tribes, (Vimukt jatis), Nomadic Tribes, Other Backward Classes or Special Backward Category secures any benefits or appointment exclusively reserved for such Castes, Tribes or Classes in the Government, local authority or any other company or corporation owned or controlled by the Government or in any Government aided institution, or secures admission in any educational institution against a seat exclusively reserved for such Castes, Tribes or Classes or is elected to any of the elective offices of local authority or Co-operative Society against the office, reserved for such Castes, Tribes of Classes by producing a false Caste Certificate; shall, on conviction, be punished , with rigorous imprisonment for a term which shall not be less than six months but which may extent up to two years or with fine which shall not be less than two thousand rupees, but which may extend up to twenty thousand rupees or both.

(2) No court shall take cognizance of an offence punishable under this section except upon a complaint, in writing, made by the scrutiny Committee or by any other officer duly authorized by the Scrutiny Committee for this purpose.

Para 12: (Offences under Act to be cognizable & nonbailable)

Notwithstanding anything contained in the Code of Criminal Procedure; 1973 --

(a) offence punishable under section 11 shall be cognizable and non-bailable;

(b) every offence punishable under this Act, shall be tried by any Magistrate of First Class in a summary way and provisions of sections 262 except sub-section(2) to 265 both inclusive of this Code shall as far as possible may be applied to such trial.

Para 13: (Penalty for issuing false Caste Certificate)

(1) Any person or authority performing the functions of Competent Authority under this act, who intentionally issues of false Caste Certificate shall earn conviction, be punished with rigorous imprisonment for a term which shall not be less than six months but which may extend up to two years or with fine which shall not be less than two thousand rupees, but which may extend up to twenty thousand rupees or both.

(2) No court shall take cognizance of an offence punishable under this section except with the previous sanction of the Government.

Para 14: (Penalty for abatement)

Whoever abets any offence punishable under this Act shall be punished with the punishment provided for in this Act for such offence.

◆ # The certificate of Indian Nationality :-

The certificate of Indian Nationality, Which is usually issued by the Tahshildar/Executive Magistrate/Dy. Collector of the concerned Taluka/District wherein the candidate ordinarily resides. In lieu of the "Certificate of Indian Nationality" any one of the following certificate will also be acceptable-

- **The School leaving Certificate** indicating the Nationality of the candidate as 'Indian'.
- **Indian Passport** in the name of the candidate, issued by appropriate authorities.
- **Birth Certificate** of the Candidate indicating the place of birth in India.

If the Candidate residing in India fails to produce any one of the above mentioned certificate/documents indicating Nationality then such candidates Nationality shall be considered based on the undertaking given in Proforma-I on Rs. 100 Non-Judicial Stamp Paper.

✦ @ Non-Creamy Layer Certificate:-

A candidate belonging to 'Creamy Layer' amongst the categories VJ/DT NT(A),NT(B),NT(C),SBC and OBC must note that the provision of reservation is NOT applicable to him/her.

A candidate claiming benefit of reservation under the categories VJ/DT NT(A),NT(B),NT(C),SBC and OBC above will be required to produce "Non-Creamy Layer Certificate" in the name of the parent as per Annexure-A as specified in the Government Resolution No. CBC/10/2008/CR-697/BCW-5, dated 27th February 2009. The certificate should be **valid up to 31st March 2013**.

✦ Domicile certificate:

Domicile certificate issued by the Maharashtra State's appropriate authorities will be considered valid. The domicile certificate of Mother of the candidate shall be supported with marriage certificate and legal proof of change in name if any. Such candidates will be required to submit birth certificate clearly mentioning the name of the mother.

Caste Validity Certificate:- The candidates belonging to *SC, ST, VJ/DT (NT(A)), NT(B), NT(C), NT(D), OBC and SBC* categories should produce "**Caste/Tribe Validity Certificate**" issued by Scrutiny Committee of Social Welfare Department/ **Scrutiny Committee of Tribal Department** at the time of submission of CAP application form for the Admission(At the time of Document Verification at ARC as per schedule). The policy of Social Justice & Special Assistance and Tribal Development Department of State Government will be made applicable in case of Caste/Tribe Validity Certificate.

Cut off date for the eligibility:

The eligibility of the candidate shall be determined and/or decided for all purposes including for applicability of all these Rules and Regulations by considering the last date of Confirmation of Admission form as the cut off date. It is made abundantly clear that if a candidate is found ineligible as on the last date of submission of Application form, in terms of these Rules and Regulations, and if such an ineligible candidate acquires the requisite eligibility after the aforesaid cut off date (i.e. the last date of submission of Application form), **such subsequent acquisition of eligibility will not make an ineligible candidate eligible for any purpose whatsoever, much less for the purpose of admission.**

Non-Creamy Layer Certificate shall be produced in any case on or before the last date of filling up of Application Form, failing which the category claimed will not be considered.

The Certificate issuing Authorities for various Backward Classes are as follows:

Sr. No.	Category of Reservation	Documents required for supporting the backward class reservation claim	Authority issuing the document.
1.	S.C.	1. Caste Certificate stating that the caste is recognised under backward class category in Maharashtra State.	Executive Magistrate in Maharashtra State
		2. Caste Validity Certificate	Divisional Caste Certificate Scrutiny Committee of the respective Divisional Social Welfare Office.
2.	S.T.	1. Caste Certificate stating that the caste is recognized under backward class category in Maharashtra State.	Executive Magistrate in Maharashtra State
		2. Caste Validity Certificate	Director / Deputy Director, Tribe Scrutiny Committee of respective Region
3.	VJ/DT(A) /S.B.C.	1. Caste Certificate stating that the caste is recognised under backward class category in Maharashtra State.	Executive Magistrate in Maharashtra State
		2. Caste Validity Certificate	Divisional Caste Certificate Scrutiny Committee of the respective Divisional Social Welfare Office.
		3. Non-creamy layer Certificate valid upto 31 st March 2013	Sub Divisional Officer / Deputy Collector / Collector of the district.
4.	N.T.(B)/N.T.(C)/ N.T.(D)/ O.B.C.	1. Caste Certificate stating that the caste is recognised under backward class category in Maharashtra State.	Executive Magistrate in Maharashtra State
		2. Caste Validity Certificate	Caste Certificate Scrutiny Committee, Director of Social Welfare, Maharashtra State, Pune.
		3. Non-creamy layer Certificate valid upto 31 st March 2013	Sub Divisional Officer / Deputy Collector / Collector of the district.

Attestation:

Candidate should note the following points while submitting the Application form.

- ✦ Candidate shall attach attested copies of all the required certificates as mentioned in the rules and enumerate the same in the given format as applicable. Candidate shall not attach a copy of any other certificate, which is not asked for under these rules such as certificates for participation in sports, cultural activities etc.
- ✦ The copies of certificates or documents attached to the application form should be attested by the Principal of the college from which the candidate has passed qualifying examination or Gazetted Officer or Special Executive Magistrate or Head Master of a Secondary School or teaching staff of Government college/Polytechnic not below the rank of a lecturer. Original certificates should not be attached with the application form.

Translation:

If the candidate produces any certificate, which is not in Marathi or Hindi or English language, authenticated Marathi or Hindi or English version of the same, duly attested by a Gazetted Officer shall also be produced.

Annexure –III**Guidelines for the Admission Process to be carried out by Unaided Institutes****1.0 Admissions to CAP allottees for the institute**

Admission authority in the institute shall follow the procedure mentioned under rule for Reporting of candidates given in Annexure I. The candidate should be admitted only after the scrutiny of original documents.

2.0 Eligibility criteria for admission process to be carried at Institute Level for vacant seats:

Eligible candidates: The candidate should possess the basic eligibility criterion as given below

Candidate should have passed/appeared the HSC (10+2 level) examination of Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent examination with subject Mathematics and secured minimum 50% marks in aggregate.

OR

Candidate should have passed/appeared the Diploma (10+3 level) examination recognized by AICTE/Central/State Government or its equivalent examination and secured minimum 50% marks in aggregate.

AND

Candidate should have obtained minimum 40% marks in any one of the MAH-AR-CAT 2012/AIEEE 2012(Paper 2)/NATA 2012 (Score valid for academic year 2012-13)/Association CAT for 2012

Seats available: The vacant seats within sanctioned intake.

The Vacant seats to filled in the following order of preference

a) Maharashtra State Candidate

1. MAH-AR-CAT 2012
2. AIEEE 2012(Paper 2)
3. NATA 2012 (Score valid for academic year 2012-13)
4. Association CAT for 2012

b) Other than Maharashtra State Candidate (OMS)

1. MAH-AR-CAT 2012
2. AIEEE 2012(Paper 2)
3. NATA 2012 (Score valid for academic year 2012-13)
4. Association CAT for 2012

Note:- The Candidate should have Obtained minimum 40% marks in MAH-AR-CAT-2012 *or* Obtained minimum 40% marks in Paper 2 of AIEEE-2012 *or* Obtained minimum 40% marks in NATA Examination (Valid for Academic year 2012-13) *or* Obtained minimum 40% marks in the Common Aptitude Test for Architecture Degree admissions conducted by agency (including Association of all colleges of a particular type in the State) approved by Pravesh Niyrantran Samitee, Bandra(E), Mumbai-51 for the academic year 2012-13.

3.0 Guidelines for the admission process at Institute level for both institute level seats and vacant seats

- ✦ The Principals of the respective Un aided Architecture Colleges shall invite applications for the seats available by giving appropriate publicity in two newspapers. Institutes are required to mention the name of the newspapers in their prospectus/brochure. Vacancies are also to be displayed on the notice board of the Institute. Detailed schedule of the admission process is also to be displayed.
- ✦ Aspiring candidates fulfilling the eligibility criteria shall apply directly to the Principal of the respective colleges for admissions. These admissions will be made in a transparent manner and strictly as per the merit of the candidates who have applied to the institute.
- ✦ Merit list of the candidates is to be displayed on the notice board of the institute.
- ✦ Information brochure /prospectus of the institute should be published well before the commencement of the process of admission for the Institute level seats. All the information in the brochure along with the rules of admission for the Institute level seats should be displayed on the Institute's web site.
- ✦ Round of admission for Institute level seats and for the seats remaining vacant after CAP should be carried out separately and it should be clearly displayed on the Notice board of the institute.

4.0 General Notes:

- ✦ The allotment list will be available to the institute through their Institute Login. The list can be collected from Regional Offices also. The Institute should update the information of the reported candidates, allotted under CAP on the same day on which the candidate is reporting.
- ✦ The Principal of the institute also has to update the list of admitted candidates on DTE web site through their institute login clearly indicating the stage of their admission like CAP, Maharashtra Candidate against vacancy, AIEEE seats, OMS candidate against vacancy, Institute level seats, J&K Migrant seats etc. within the notified schedule.
- ✦ The Principal/Director of the institute has to also update the list of all admitted candidates on the DTE website through their institute login clearly indicating the stage of their admission like CAP, Against CAP vacancy, AIEEE, OMS, Institute level/ NATA / MASA, Minority seats, J&K seats, PIO, FN, FS, NRI etc. within 5 days from the cut off date of the admission. If the institute fails to update the reporting of the candidate through "Online Update", the action shall be taken against the institute as per the Government Resolution dated 29.03.2008.
- ✦ **For actions to be taken in case of excess admissions and late uploading of admitted candidates on website institutes are advised to refer Rule 7.0**
- ✦ Three copies of the list are to be printed and to be submitted to the concerned Regional Office of Technical Education, duly signed by the Principal/Head of the institute.
- ✦ The regional office of the Joint Director of Technical Education verifies the supporting documents and forwards the admitted candidate list to the Director, Technical Education with the Remarks of Joint Director for approval.

Important Note: All Architecture Degree Colleges are required to complete their admission process on or before the cut off date as specified in the schedule. Any admission carried out after cut-off date will not be approved by DTE and/or Pravesh Niyantaran Samiti, Mumbai.

ANNEXURE - IV**LIST OF APPLICATION FORM RECEIPT CENTERS (ARCs)**

Sr No	ARC Code	Name & Address of the Application form Receipt centers for MAH-AR-CAT 2012
1.	3018	Rachna Sansad Academy of Architecture, 278, Shankar Ghanekar Marg, Behind Ravindra Natya Mandir, Prabhadevi, Mumbai
2.	3019	J J College of Architecture, 78/3, D. N. Road, Mumbai
3.	3214	Xavier Institute Of Engineering C/O Xavier Technical Institute, Opposite S.L.Raheja Hospital, Causeway Road, Mahim, Mumbai
4.	3257	VPM's Polytechnic,Chendani, Bunder Road, Jnanadweep, College Campus, Thane(W)
5.	3009	Government Polytechnic,Near Thibaw Palace,Ratnagiri-415612
6.	6533	Marathwada Mitra Mandal's College of Architecture, Deccan Gymkhana, Pune
7.	5158	N.D.M.V.P.S.'s College of Architecture, Udoji maratha boarding campus, Gangapur road, Nashik
8.	5378	SE & CM's College of Architecture, Shirol Road, Jalgaon
9.	6742	Vidya Pratishthan's School of Architecture, Baramati
10.	2008	Government College of Engineering, Aurangabad
11.	2017	Government Polytechnic, Veer Sawarkar Marg, Baba Nagar, Nanded
12.	6010	Government Polytechnic, Kolhapur
13.	1002	Government College of Engineering, VMV Road, Near Kathora Naka, Amravati
14.	4012	Government Polytechnic, Sadar, Nagpur

Note: - All ARCs will remain open during the schedule in Office hours for sell/issue of Information Brochures / Application Kits and for facilitation & support as per the notified schedule.

Annexure – V**DETAILS OF MAH-AR-CAT-2012****Scheme, Syllabus, Instructions & Specimen Questions and Answers****1. THE AGENCY TO ADMINISTER THE MAH-AR-CAT-2012**

The MAH-AR-CAT-2012 would be administered by the Competent Authority, on its own or in collaboration with or through a professional agency with proven record of its competence and experience in such process of personnel selection through competitive examinations.

2. SCHEME OF EXAMINATION: MAH-AR-CAT-2012**Scheme of Examination:**

The MAH-AR-CAT-2012 examination will consist of one common question paper of maximum 200 marks in the subjects of Aesthetic Sensitivity and Drawing to test the aptitude of the candidate for architecture degree course with Weightage as follows:-

Subjects for MAH-AR-CAT 2012	Marks
Aesthetic Sensitivity	100
Drawing	100
Total	200

3. Date, Time and Duration Of MAH-AR-CAT-2012:

The MAH-AR-CAT-2012 will be held on **03 June 2012**. The examination will be of 3 hours duration. The candidate should report 30 minutes before commencement of Common Aptitude Test.

4. Syllabus for Examination:-**Subject: Aesthetic Sensitivity :-**

Questions will be based on visualization, imagination & creativity regarding two/three dimensional objects & its sides, combination & composition of two/three dimensional elements/ objects, understanding scale & proportions, imaginative comprehension and expression, Architectural awareness etc.

Subject: Drawing:-

Aptitude of the candidate shall be judged for quality of sketching, sense of scale and proportion, observation power regarding proportionate reproduction of given drawing, colouring, memory drawing, theme sketching, perspective drawing etc.

5. IMPORTANT INSTRUCTIONS:

- ◆ The question paper for MAH-AR-CAT 2012 will be set in English only. Translations in any other languages will not be available.

- ✦ There is no negative marking for MAH-AR-CAT 2012.
- ✦ There will be no verification of marks or revaluation of answer sheets of the MAH-AR-CAT-2012.
- ✦ The marks at the MAH-AR-CAT-2012 will be considered for admission during the current academic year i.e.2012-13 only and will not be allowed to be carried forward for the admission in next academic year.
- ✦ The cities in which MAH-AR-CAT-2012 is conducted are designated as centers. Each center will have several venues depending upon the number of candidates due to appear at that center. A candidate applying for the MAH-AR-CAT-2012 will have the freedom to choose his/her center but shall not have freedom to choose the venue.
- ✦ The candidates appearing for MAH-AR-CAT-2012 are instructed to bring their own drawing materials such as :- pencils, eraser , scale and other drawing instruments along with colours for the examination.
- ✦ Use of communication devices like cellular phone etc. is not permitted in the examination hall.

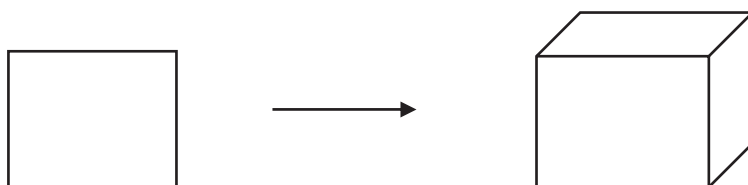
SPECIMEN QUESTION & ANSWER

MAH-AR-CAT-2012 for admission to First Year B.Arch. in Maharashtra State.

- ✦ The MAH-AR-CAT-2012 test paper will consist of 07 (seven) types of questions of Aesthetic Sensitivity and 02 (Two) questions of Drawing. All questions are compulsory.

Aesthetic Sensitivity : 100 Marks

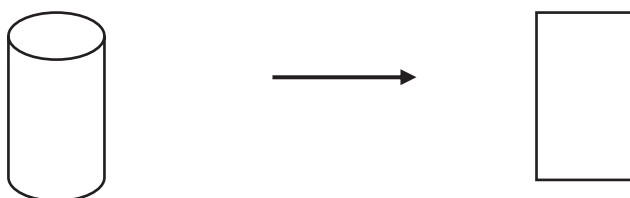
- ✦ **From a given 2-D shape make a Sketch of 3-D object:**



QUESTION

ANSWER

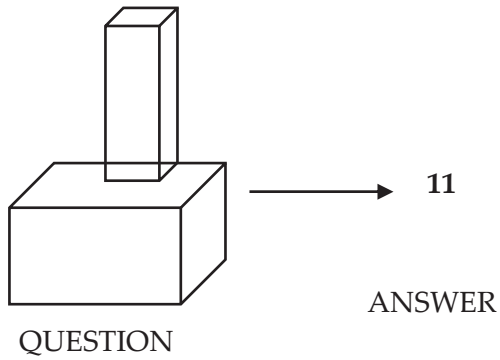
- ✦ **From a given 3-D object make a drawing of one face:**



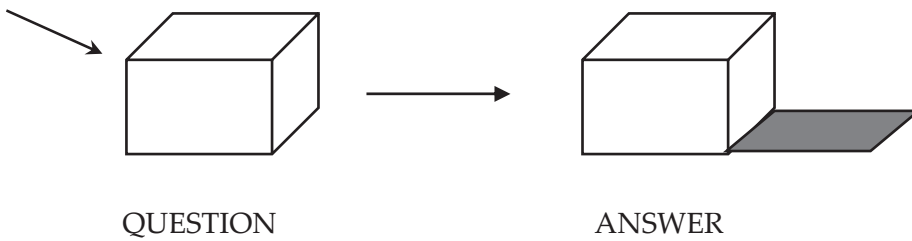
QUESTION

ANSWER

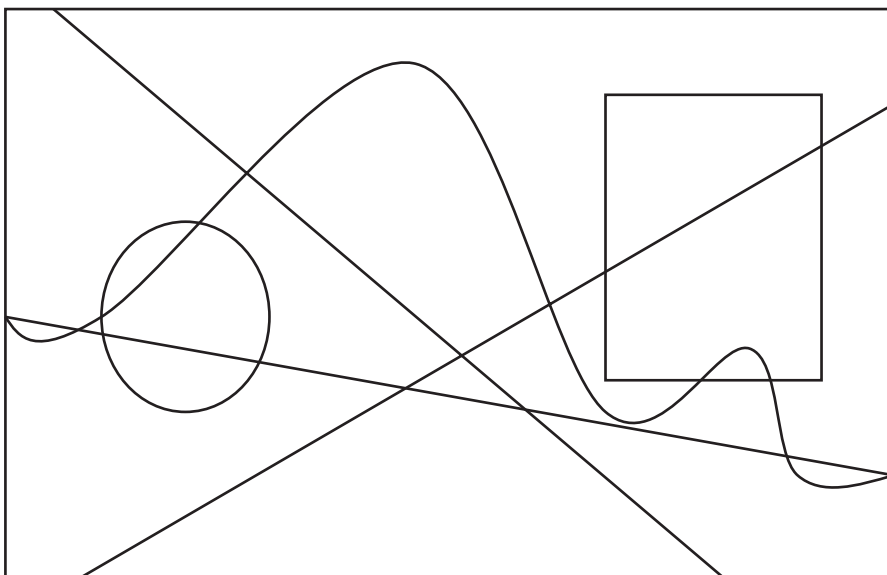
✦ Count the surfaces of the object:



✦ Draw the shadow of object considering the direction of light:

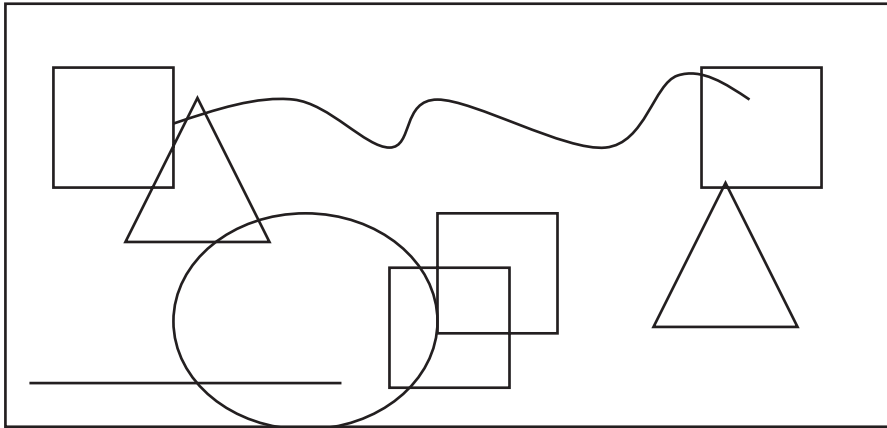


✦ Colour the composition:



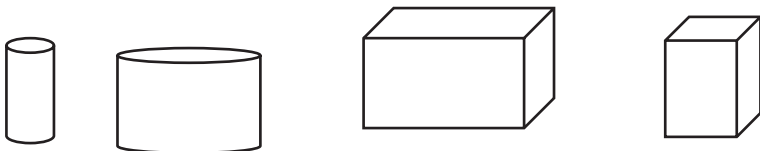
QUESTION

✦ Composition in a rectangle with shapes of your choice:

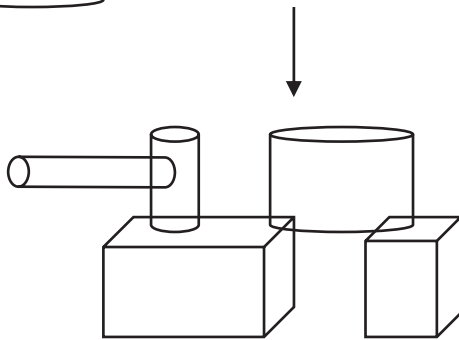


ANSWER

✦ Use the forms and construct a structure:



QUESTION



ANSWER

Drawing : 100 Marks

- Draw a memory sketch:
(On the given theme)
- Enlarge and colour the drawing:

